



Devi Ahilya Vishwavidhyalaya
INSTITUTE OF ENGINEERING & TECHNOLOGY
Khandwa Road, Indore-452017
Tele: 0731-2361116-17

IET/DAVV/2022-23/New Library (IET)/ 438

Date- 13/3/23

CLOSE TENDER ENQUIRY

To,

Sub: Close Tender Enquiry for the department of New Library- IET

Sir,

Please quote your least price for the Job work with the specifications as given under in a closed sealed envelope latest by 21/3/23 at 04:00 PM.

Job: - Furniture and books relocation from old library building to second floor of new library building in IET DAVV.

1. किताबे, मेग्जीन, प्रोजेक्ट रिपोर्ट	60000 नग (बंडल बाँध कर शिफ्ट करना)
2. काच की आलमारी	57 नग
3. आफिस आलमारी	5 नग
4. पुस्तक की काच आलमारी छोटी	18 नग
5. एंगलवाली आलमारी	81 नग
6. बडी आलमारी	3 नग
7. लकडी की आलमारी	29 नग
8. लोहे की बडी आलमारी	10 नग
9. आफिस टेबल	10 नग
10. रीडिंग टेबल	17 नग
11. चेयर प्लस्टीक	22 नग
12. चेयर	18 नग
13. चेयर जालीवाली	4 नग
14. काउन्टर	2 नग
15. मेग्जीन सेल्फ लकडी	5 नग
16. मेग्जीन सेल्फ लोहे	2 नग
17. पेपर स्टेड	6 नग
18. फाईल आलमारी छोटी	2 नग
19. कार्ड रेक	2 नग
20. कारनर कार्ड रेक	1 नग

Terms and Condition for vendor:-

1. Previous experience of shifting goods of minimum order amount of Rs. 1,00,000/- (Rs, One Lacks) .Attach the Job work order of Previous shifting as proof.
2. The complete Job of shifting books and furniture must be completed in one month after getting the work order.

Note: - for Inspection and details of relocation contact Dr Ravi Sindal, Prof I/C, Library IET-DAVV (9039152045)

Please quote reference as above our general terms and conditions are given overleaf.

Your Sincerely,

Prof In-charge, Purchase



Terms & conditions

The tender should go through the conditions, laid in the tender form carefully and submit the quotations as per condition, laid deviation, if any, be clearly stated. Please also mention the net price inclusive of all taxes and other levies for the purpose comparison.

1. Sealed tenders subject to the under mentioned terms and conditions are invited for purchase of items listed overleaf your tender which must reach this office on or before the date shown overleaf. Tender received after due date will not be considered. Please write Institute's reference no & date on the sealed envelope.
2. The rates quoted should be firm and inclusive of all charges for delivery F.O.R. Institute inclusive of packing and forwarding etc.
3. No overwriting be done on the rates and units. The rates should always be quoted in both figures and words and correction if any must be signed by the Vendor (Authorized Signatory).
4. No claim for any tax or duty, not stipulated in the tender will be admitted at any stage.
5. Tenders may be accepted in part or in full or may be summarily rejected without assigning any reason.
6. Unless otherwise stipulated the tender will be valid for 90 days from the due date of opening the tender.
7. In case of dispute, the decision of the Institute shall be final.
8. The payment shall normally be made within 10-14 days, after satisfactory receipt/ installation/ demonstration of the good as per the specification laid in the quotation and pre-audit by RSA. In some cases 90% payment is made through back against the inspection of the equipment at one of the either sites. In case inspection is made at vendor's site the TA/DA shall be borne by the vendor rest 10% will be released after testing and successful installation of the item.
9. Along with quotation kindly Submit following. Information with documentary proof for e-payment;
 - a) Name of firm.
 - b) Name of Bank.
 - c) Account number of firm.
 - d) IFSC code of bank
 - e) Name of Bank Branch.
 - f) Address of firm.
 - g) PAN Card of firm.
 - h) Phone no /Mobile no. of firm/Contract Person.
10. Clarification, if any, be sought from the institute before submitting the tender.

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