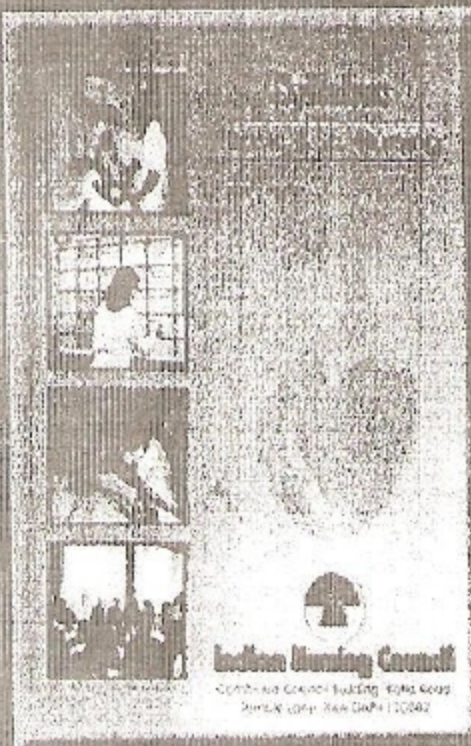


S
N
A
P
S
H
O
T
S



INDIAN NURSING COUNCIL

Guidelines to start a nursing programme

- Any organization under the Central Government, State Government, Local body or a Private or Public Trust, Mission, Voluntary registered under Society Registration Act or a Company registered under company's act wishes to open a School/College of Nursing, should obtain the No Objection/Essentiality certificate from the State government.
- The Indian Nursing Council on receipt of the proposal from the Institution to start nursing program (School/College), will undertake the **first inspection** to assess suitability with regard to physical infrastructure, clinical facility and teaching faculty in order to give permission to start the programme.
- After the receipt of the permission to start the nursing programme from Indian Nursing Council, the institution shall obtain the approval from the State Nursing Council and Examination Board/University.
- Institution will admit the students only after taking approval of State Nursing Council and Examination Board/University.
- The Indian Nursing Council will conduct inspection every year till the first batch completes the programme. Permission will be given year by year till the first batch completes.

Physical Facilities

Building

The College/School of Nursing should have a separate building. The college/school of Nursing should be near to its parent hospital having space for expansion in an institutional area. For a College/School with an annual admission capacity of 60 students, the constructed area of the school/college should be 23720 square feet.

Adequate hostel/residential accommodation for students and staff should be available in addition to the above mentioned built up area of the Nursing College/School respectively. The details of the constructed area is given below for admission capacity of 60 students:

Teaching Block

S. No.	Teaching Block	Area (Figures in Sq feet)
1.	Lecture Hall	4 @ 1080 = 4320
2.	(i) Nursing foundation lab	1500
	(ii) CHN	900
	(iii) Nutrition	900
	(iv) OBG and Paediatrics lab	900
3.	Pre-clinical science lab	900
4.	Computer Lab	1500

S. No.	Teaching Block	Area (Figures in Sq feet)
5.	Multipurpose Hall	3000
6.	Common Room (Male & Female)	2000
7.	Staff Room	1000
8.	Principal Room	300
9.	Vice Principal Room	200
10.	Library	2400
11.	A.V. Aids Room	600
12.	One room for each Head of Departments	800
13.	Faculty Room	2400
14.	Provisions for Toilets	1000
	Total	23720 Sqr. Ft.

Hostel Block

S. No.	Hostel Block	Area (Figures in Sq feet)
1.	Single Room	24000
	Double Room	
2.	Sanitary	One latrine & One Bath room (for 5 students) - 500
3.	Visitor Room	500
4.	Reading Room	250
5.	Store	500
6.	Recreation Room	500
7.	Dining Hall	3000
8.	Kitchen & Store	1500
	Total	30750 Sqr. Ft.

Grand Total : 23720 + 30750 = 54470 Sqr. Ft.

School and College of nursing can share laboratories, if they are in same campus under same trust, that is the institution is one but offering different nursing programmes. However they should

have equipments and articles proportionate to the strength of admission. And the class rooms should be available as per the requirement stipulated by Indian Nursing Council of each programme.

Clinical Facilities

School/College of nursing should have a **120-150** bedded Parent/Affiliated Hospital for 40 annual intake in each programme:

- i. Distribution of beds in different areas

Medical	30
Surgical	30
Obst. & Gynaecology	30
Pediatrics	20
Ortho	10
- ii. Bed Occupancy of the Hospital should be minimum 75%.
- iii. The size of the Hospital/Nursing Home for affiliation should not be less than 50 beds.
- iv. Other Specialities/Facilities for clinical experience required are as follows:
 - Major OT
 - Minor OT
 - Dental
 - Eye/ENT
 - Burns and Plastic
 - Neonatology with Nursery
 - Communicable disease
 - Community Health Nursing
 - Cardiology
 - Oncology
 - Neurology/Neuro-surgery
 - Nephrology etc.
 - ICU/CCU
- v. Affiliation of psychiatric hospital should be of minimum 30-50 beds.
- vi. The Nursing Staffing norms in the affiliated Hospital should be as per the INC norms.
- vii. The affiliated Hospital should give student status to the candidates of the nursing programme.
- viii. Affiliated hospitals should be in the radius of 15-30 kms.
- ix. 1:3 student patient ratio to be maintained.

If the institution is having both GNM and B.Sc(N) programme, it would require 240 bedded parent/affiliated hospital for 40 annual intake in each programme to maintain 1:3 student patient ratio

Teaching Facilities

Staffing Pattern relaxed till 2012

Collegiate Programme

Qualifications & experience of teachers of college of nursing

Sr. No.	Post, Qualification & Experience
1	Professor-cum-Principal - Masters Degree in Nursing - 10 years of experience and minimum of 5 years of teaching experience <i>Desirable: Independent published work of high standard / doctorate degree / M.Phil.</i>
2	Professor-cum-Vice Principal - Masters Degree in Nursing - 10 years of experience and minimum of 5 years of teaching experience <i>Desirable: Independent published work of high standard / doctorate degree / M.Phil.</i>
3	Reader / Associate Professor - Master Degree in Nursing. - 7 years of experience and minimum of 3 years teaching experience <i>Desirable: Independent published work of high standard / doctorate degree / M.Phil.</i>
4	Lecturer - Master Degree in Nursing. - 3 years experience
5	Tutor/clinical Instructor - M.Sc(N) or B.Sc(N) with 1 year experience or Basic B.Sc.(N) with post basic diploma in clinical speciality.

M.Sc. (N)

If parent hospital is super-speciality hospital like cardio-thoracic hospital/cancer M.Sc. (N) programme can be started with annual intake of 10 M.Sc (N) in cardio thoracic/cancer. The nursing faculty recruited should be as given below:

Professor cum coordinator	1
Reader / Associate Professor	2
Lecturer	1

The above faculty shall perform dual role.

B.Sc. (N) and M.Sc. (N)

Annual Intake of 60 students for B.Sc. (N) and 25 students for M. Sc. (N) programme

Teaching Faculty	B.Sc. (N)	M.Sc. (N)
Professor-cum-Principal	1	
Professor-cum-Vice Principal	1	

Teaching Faculty	B.Sc. (N)	M.Sc. (N)
Reader / Associate Professor	1	2
Lecturer	2	3
Tutor / Clinical Instructor	19	
Total	24	5

One in each specialty and all the M.Sc.(N) qualified teaching faculty will participate in both programmes.

Teacher Student Ratio = 1 : 10

GNM and B.Sc. (N) with 60 annual intake in each programme

Professor –cum- Principal	1
Professor – cum- Vice Principal	1
Reader / Associate Professor	1
Lecturer	4
Tutor / Clinical Instructor	35
Total	42

Basic B.Sc. Nursing

Teaching Faculty	Admission Capacity	
Annual Intake	40-60	61-100 ✓
Professor-cum-Principal	1	1
Professor-cum- Vice Principal	1	1
Reader / Associate Professor	1	1
Lecturer	2	4 ✓
Tutor / Clinical Instructor	19	33
Total	24	40

Teacher Student Ratio = 1 : 10

(All nursing faculty including Principal and Vice-Principal)

Two M.Sc.(N) qualified teaching faculty to start college of nursing, for proposed less than or equal to 60 students and 4 M.Sc.(N) qualified teaching faculty for proposed 61 to 100 students, and by 4th year they should have 5, 7 M.Sc.(N) qualified teaching faculty respectively. Preferably with one

in each speciality i.e., Medical-Surgical Nursing Paediatrics Nursing, OBG Nursing, Community Health Nursing, and Psychiatry Nursing.

Part time Teachers / External Teachers*

(i)	Microbiology
(ii)	Bio – Chemistry
(iii)	Sociology
(iv)	Bio – Physics
(v)	Psychology
(vi)	Nutrition
(vii)	English
(viii)	Computer
(ix)	Hindi / Any other language
(x)	Any other – clinical disciplines
(xi)	Physical Education.

*(The above teachers should have post graduate qualification with teaching experience in respective area).

NOTE:

- No part time nursing faculty will be counted for calculating total no. of faculty required for a college.
- Irrespective of number of admissions, all faculty positions.(Professor to Lecturer) must be filled.
- For M.Sc.(N) programme appropriate number of M.Sc. faculty in each speciality be appointed subject to the condition that total number of teaching faculty ceiling is maintained.
- All nursing teachers must possess a basic university or equivalent qualification as laid down in the schedules of the Indian Nursing Council Act, 1947. They shall be registered under the State Nursing Registration Act.
- Nursing faculty in nursing college except tutor/clinical instructors must possess the requisite recognized postgraduate qualification in nursing subjects.
- Holders of equivalent postgraduate qualifications, which may be approved by the Indian Nursing Council from time to time, may be considered to have the requisite recognized postgraduate qualification in the subject concerned.
- All teachers of nursing other than Principal and Vice-Principal should spend at least 4 hours in the clinical area for clinical teaching and/or supervision of care every day.

School Of Nursing

Qualification of Teaching Staff:

(i) Principal	M.Sc. Nursing with 3 years of teaching experience or B.Sc. Nursing (Basic) / Post Basic with 5 years of teaching experience.
(ii) Vice-Principal	M.Sc. Nursing or B.Sc. Nursing (Basic) / Post Basic with 3 years of teaching experience.
(iii) Tutor	M.Sc. Nursing or B.Sc. Nursing (Basic/Post Basic) or Diploma in Nursing Education and Administration with 2 years of professional experience.

For School of nursing with 60 students (i.e., an annual intake of 20 students):

Teaching Faculty	No. Require
Principal	1
Vice Principal	1
Tutor	4
Additional Tutor for Interns	1
Total	7

Note:

- Teacher student ratio should be 1:10 for student sanctioned strength.

Inspections

First Inspection:

First Inspection is conducted on receipt of the proposal received from the institute to start any nursing program prescribed by Indian Nursing Council. The proposal should have the following requisite documents:

1. Application form

The requisite annexure for School of Nursing:

1. Permission letter by State Government/Essentiality certificate of the respective State Government, duly attested by notary.
2. Duly attested Registration Certificate of Society or Trust Deed
3. A bank draft for Rs. 25,000/- towards first inspection fee for School of Nursing in favour of Secretary, Indian Nursing Council, New Delhi (ANM, GNM, Post Basic Diploma Course).
4. Proposal for starting School of Nursing, which includes in detail teaching, clinical & physical facility including budget.

The requisite annexure for College of Nursing:

1. Permission letter by State Government/Essentiality certificate of the respective State Government.
2. Consent letter from the University.
3. Duly attested Registration Certificate of Society or Trust Deed
4. A bank draft for Rs. 50,000/- towards first inspection fee for College of Nursing in favour of Secretary, Indian Nursing Council, New Delhi {P.B.B.Sc.(N), B.Sc.(N), M.Sc.(N), M. Phil(N), Ph.D(N)}
5. Proposal for starting College of Nursing, which includes in detail teaching, clinical & physical facility including budget.

Re-Inspections:

Re-inspections are conducted for those institutions, which are found unsuitable by Indian Nursing Council. The institutions and the government are informed about the deficiencies and advised to improve upon them. Once the institution takes necessary steps to rectify the deficiencies, institution should submit the compliance report with documentary proof of the deficiencies pointed out and re-inspection fees. On receipt of the Compliance report & fees from the institution it will be considered for re-inspection.

Periodic Inspections:

Indian Nursing Council conducts periodical (after 3 years) inspection of the institution once the institution is found suitable by Indian Nursing Council to monitor the standard of nursing education and the adherence of the norms prescribed by INC. Institution are required to pay annual affiliation fees every year. However, if the institution does not comply to the norms prescribed by Indian Nursing Council for teaching, clinical & physical facilities, the institution will be declared unsuitable.

Inspection for Enhancement of Seats:

Indian Nursing Council conducts inspection of the institution once the institution is found suitable by Indian Nursing Council and on receipt of the fees and the proposal for Enhancement of seats.

Statistics

1. The total number of qualified nursing personnel in the State Registers up to 31st March 2006 are as follows:

Nurses	:	9,28,194
A.N.M.	:	5,26,242
Health Visitors	:	51,183

2. Nursing institutions recognized by INC as on 31st March 2007 is as follows

Programme	Total
ANM	312
GNM	1597