

**Proforma for Recommending UNIVERSITY/ +2 COUNCIL for
NSS Awards 2022-23**

Paste Passport
Size Photo of
Programme
Coordinator
(2 Photos also
attached)

1.	Name of the State/ UT			
2.	Name of the University/ +2 Council, with address and contact details (E-mail and Phone)			
3.	University recognized by Central/ State Government	Registration No. Year		
4.	Name of the Vice-Chancellor/ Director of Senior Secondary Education/ Chairperson of +2 Council with contact details (E-mail and Phone)			
5.	Name of the Programme Coordinator with contact details (E-mail and Phone)			
6.	Name of Programme Coordinator (in Hindi)			
7.	Date from which University/ +2 Council is operating NSS Programmes			
8.	(a) Number of NSS units and NSS volunteers under the University/ +2 Council;	No. of NSS Units	No. of NSS Volunteers under NSS Units	
	(b) Total number of colleges/ schools having NSS			
9.	Whether strength of NSS Volunteers is as per guidelines? [Please indicate year-wise allocation of target and actual enrolment during 2020-21, 2021-22 and 2022-23]	Year	Allocation of volunteers under NSS unit	Actual Enrollment of NSS volunteers under NSS unit
		2020-21		
		2021-22		
		2022-23		

10.	Adoption of Villages/ Slums and completion of Special Camping targets [Please indicate targets for adoption of villages/ slums and Special Camping and actual achievement during <i>2020-21, 2021-22 and 2022-23</i>]	Year	No. of adopted village/slum	No. of Special Camps organized
		2020-21		
		2021-22		
		2022-23		
11.	Whether the NSS functionaries under the University/ +2 Council have been convicted by a court of law or any case/ investigation is pending against any of them? [Certificate from the competent authority of the University to be attached]	Yes <input type="checkbox"/> No <input type="checkbox"/> (Attach the certificate and mention Page No.....)		
12.	Advisory Committee Meetings held on	YEAR	DATE OF MEETINGS	
		2020-21		
		2021-22		
		2022-23		
13.	Other Remarks, if any			

A. Eligibility Criteria:

S. No	Parameter	Factual Position
1.	Whether the University (which has been duly recognised)/ +2 Council has been operating NSS Programmes <i>continuously</i> for last at least 5 years, i.e. during <i>2018-19</i> and onwards.	Yes/ No
2.	Whether University/ +2 Council has NSS volunteer strength of minimum 5,000 volunteers (as on <i>31.03.2023</i>)?	Yes/ No
3.	Whether University/ +2 Council has achieved at least 75% of the enrolment and special camping targets for last 3 years, i.e. during <i>2020-21, 2021-22 and 2022-23</i> ?	Yes/ No
4.	Whether the University/ +2 Council has received NSS Award during last <i>03</i> years, i.e. for <i>2019-20</i> and onwards.	Yes/ No
5.	Whether the NSS functionaries under the University/ +2 Council have been convicted by a court of law or any case/ investigation is pending against any of them?	Yes/ No (attached certificate with date)

B. Performance/ Achievements (during last 3 years):

S. No	Parameter	Factual Position		
		2020-21	2021-22	2022-23
1.	<u>Plantation:</u> a) No. of Saplings planted in the programmes.			
2.	<u>Blood Donation:</u> a) Blood Donated in the Camps (No. of Units).			
3.	<u>Health/ Eye/ Immunisation Camps:</u> a) No. of Camps organised			
4.	<u>Awareness Programmes/ Rallies/ Campaigns organised:</u> a) AIDS/Health related Awareness (No. of Programmes)			
	b) Environment Awareness (No. of Programmes)			
	c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes organised.			
	(i) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan -Contribution to <ul style="list-style-type: none"> ▪ UjjwalaYojna ▪ Pradhan MantriJandhanYojana ▪ Pradhan MantriJeevanBimaYojana ▪ Awareness on renewable energy ▪ Work on digital literacy ▪ Work on Cashless India ▪ Other Awareness programme 			
5.	<u>Creation of Durable Assets:</u> a) Estimated Value of the Assets created (Rs.). (Details attached at page no.)			
6.	<u>National level Programmes organized</u> National level NSS Programmes organized (Please indicate names of such Programmes)			

S. No	Parameter	Factual Position		
		2020-21	2021-22	2022-23
7.	National/State Level Awards received: (a) National Level Awards (Attach the certificate and mention Page No.....) (b) State Level Awards (Attach the certificate and mention Page No.....)			
8.	POCSO Act, 2012 POCSO Act related programmes			
9.	Gender Sensitization Programmes related to Gender Sensitization			
10.	Persons with Disability Programmes related to Persons with Disability			
11.	Plastic free Programme related to Plastic free			
12.	Adult Literacy Programme related to Adult Literacy			
13.	Green Village Programme related to Green Village			
14.	Other Outstanding Achievements (Please indicate details of each such achievement)			

Note: The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection. *The above information furnished by the applicant is checked and found correct.*

Signatures of the Programme Coordinator

Signature of the Vice Chancellor/ Chairman

Signature of the SNO

Signature of the Competent
Authority in the State/ UT

**Proforma for recommending NSS UNIT & PROGRAMME
OFFICER for NSS Awards 2022-23**

Paste Passport
Size Photo of
Programme
Officer
(2 photos also
attached)

1.	Name of the State/ UT		
2.	Name of the University/ +2 Council		
3.	Name of the College/ School with address and contact details (E-mail and Phone)		
4.	Name of the Principal of College/ School with contact details (E-mail and Phone)		
5.	Name of Programme Officer (in Capital) and contact details (E-mail and Phone).		
6.	Name of Programme Officer (in Hindi)		
7.	Sex (Please Tick ✓ mark)	Male <input type="checkbox"/>	Female <input type="checkbox"/>
8.	Name of NSS Unit which is being recommended for Award and date from which the NSS Unit is in existence.*		
9.	Period of Service as Programme Officer of the NSS unit	From:	To:
10.	Whether the Programme Officer is trained at ETI? <i>If Yes, then attach certificate.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		(Certificate attached at page no.....)	
11.	Please indicate year wise allocation of NSS Volunteers under NSS Units and actual enrolment during last 3 years i.e. during 2020-21, 2021-22 and 2022-23]	Year	Allocation of volunteers under NSS unit
		2020-21	Actual Enrollment of NSS volunteers under NSS unit
		2021-22	
		2022-23	

12.	Adoption of Villages/ Slums and completion of Special Camping against targets [Please indicate year wise target of Special Camping and actual achievement during last 3 years i.e. during 2020-21, 2021-22 and 2022-23]	Year	No. of adopted village/slum	No. of Special Camps organized and duration of camp
		2020-21		
		2021-22		
		2022-23		
13.	Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her? [Certificate from the competent authority of the College/ School to be attached].	YES <input type="checkbox"/> NO <input type="checkbox"/> (Attach the certificate and mention Page No.....)		
14.	Other Remarks, if any			

A. Eligibility Criteria:

The NSS unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Unit for any reason, one of such Units should be identified and all data in this Proforma should be furnished for that particular unit.

S. No	Parameter	Factual Position
1.	Whether the NSS Unit has been in existence <i>continuously</i> for 5 years, i.e. during 2018-19 and onwards?	Yes/ No
2.	Whether the strength of the NSS Unit is as per guidelines during last 3 years i.e. during 2020-21, 2021-22 and 2022-23?	Yes/ No
3.	Whether the NSS unit has adopted village/ slum as per guidelines and has completed the Special Camping targets during last 3 years i.e. during 2020-21, 2021-22 and 2022-23?	Yes/ No
4.	Whether the Programme Officer has completed minimum two years as Programme Officer of the NSS unit being recommended for award (as on 31.03.2023)?	Yes/ No
5.	Whether the Programme Officer has been trained at ETI?	Yes/ No
6.	Whether the Programme Officer has been convicted by a court of law or any case/ investigation is pending against him/ her?	Yes/ No

B. Performance/ Achievements (during the last 3 years):

S. No	Parameter	Factual Position		
		2020-21	2021-22	2022-23
1.	<u>Plantation:</u> a) No. of Saplings planted in the programmes			
2.	<u>Blood Donation:</u> a) Blood Donated in the Camps (No. of Units)			
3.	<u>Health/ Eye/ Immunisation Camps:</u> a) No. of Camps organized			
4.	<u>Awareness Programmes/ Rallies/ Campaigns organised:</u> a) AIDS Awareness (No. of Programmes)			
	b) Environment Awareness (No. of Programmes)			
	c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes organised.			
	(i) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan -Contribution to <ul style="list-style-type: none"> ▪ UjjwalaYojna ▪ Pradhan MantriJandhanYojana ▪ Pradhan MantriJeevanBimaYojana ▪ Awareness on renewable energy ▪ Work on digital literacy ▪ Work on Cashless India ▪ Other Awareness programmes 			
5.	<u>Creation of Durable Assets:</u> a) Estimated Value of the Assets created (Rs.). (Details attached at page No.)			

S. No	Parameter	Factual Position		
		2020-21	2021-22	2022-23
6.	National/State/District Level Awards: a) National Level Awards (Please indicate the names of the Awards and year) (Attach the certificate and mention Page No.....)			
	b) State Level Awards (Please indicate the names of the Awards and year) (Attach the certificate and mention Page No.....)			
	c) District Level Awards (Please indicate the names of the Awards and year) (Attach the certificate and mention Page No.....)			
7.	POCSO Act, 2012 POCSO Act related programmes			
8.	Gender Sensitization Programmes related to Gender Sensitization			
9.	Persons with Disability Programmes related to Persons with Disability			
10.	Plastic free Programme related to Plastic free			
11.	Adult Literacy Programme related to Adult Literacy			
12.	Green Village Programme related to Green Village			
13.	Other Outstanding Achievements (Please indicate details of each such achievement)			

* The NSS Unit to be considered for the Award shall be a single NSS Unit. Thus, in case a Programme Officer is in-charge of more than one NSS Units for any reason, one of such Units should be identified and all the data in this Proforma should be furnished for that particular unit only.

Note: The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection. *The above information furnished by the applicant is checked and found correct.*

Signature of the P.O.

Signature of the Principal

Signatures of the Programme
Coordinator

Signature of the Vice
Chancellor/ Chairman

Signature of the SNO

Signature of the Competent
Authority in the State/ UT

Proforma for recommending NSS VOLUNTEER
for NSS Awards 2022-23

Paste Passport
Size PHOTO of
Volunteer

(2 photos also
attached)

1.	Name of the State/ UT	
2.	Name of the University/ +2 Council	
3.	Name of the College/ School (with contact particulars)	
4.	Name of the Principal of College/ School with contact details (E-mail and phone)	
5.	Name of Volunteer (in Capital)	
6.	Name of Volunteer (in Hindi)	
7.	Residential Address with E-mail and Phone	
8.	Sex (Please Tick ✓ mark)	Male <input type="checkbox"/> Female <input type="checkbox"/>
9.	Date of Birth (DoB) Age as on 31.03.2023Day.....Month.....Year (please attach proof of DoB at page No.....)
10.	Category (Gen/SC/ST)	Gen <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> [Please attach Certificate of SC/ST category for relaxation at page no.....].
11.	Period of Volunteership of the Volunteer	From: To:
12.	Number of Hours completed during volunteership	120 hr <input type="checkbox"/> 240 hr <input type="checkbox"/> More than <input type="checkbox"/> 240 hr
13.	Details regarding Participation in Special Camp	From:..... To:....., Academic Year (Certificate at page no.....)

14.	Details of Participation in National/ Regional level NSS Programmes	RD Camp <input type="checkbox"/> Pre-RD Camp <input type="checkbox"/> NIC Camp <input type="checkbox"/> NE Youth Festival <input type="checkbox"/> National Adventure Camp <input type="checkbox"/> National Youth Festival <input type="checkbox"/> Mega Camps <input type="checkbox"/> None of Above <input type="checkbox"/> <i>(Attach the certificate and mention Page No.....)</i>
15.	Please mention whether National Youth Award received	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>(if yes, Please attach copy of certificate)</i>
16.	Whether the Volunteer has been convicted by any court of Law or any case/ investigation is pending against him/ her? [Certificate from competent authority of the College/ School to be attached].	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>(Attach the certificate and mention Page No.)</i>
17.	Other Remarks, if any	

A. Eligibility Criteria:

S. No	Parameter	Factual Position
1.	Whether the Volunteer has <i>completed</i> minimum 2 years' volunteership under NSS during 2022-23? [since the Award is being conferred 2022-23, volunteers completing their volunteership prior to 2022-23 cannot be considered for the Award or in other words, the volunteer should have been a student, pursuing a regular course, at least for a part of the year 2022-23]	Yes/ No
2.	Whether the Volunteer completed 240 hours of community service during 2 consecutive years of volunteership under NSS?	Yes/ No
3.	Whether the Volunteer has participated in at least one Special Camp?	Yes/ No
4.	Whether the Volunteer has participated in at least one National/ Regional Programme like R.D/ Pre-RD Parade Camps, NSS Mega Camps, National Integration Camps, North East Youth Festivals, National Youth Convention/ Suvichar under National Youth Festival, Adventure Camps, etc?	Yes/ No If yes, please indicate name of the Programme.
5.	Whether the Volunteer is below 25 years of age (28 years in case of SC/ ST) as on 31.03.2023?	Yes/ No
6.	Whether the Volunteer has been convicted by any court of Law or any case/ investigation is pending against him/ her?	Yes/ No

B. Performance/ Achievements:

The achievements shall be considered for the 2-year volunteership period, which should fall within the last 3 years, i.e., 2020-21, 2021-22 and 2022-23.

S. No	Parameter	Factual Position		
		2020-21	2021-22	2022-23
1.	<u>Plantation:</u> a) No. of Saplings planted by the Volunteer personally			
2.	<u>Blood Donation:</u> a) No. of Blood Donation Camps attended			
	b) Blood Donated by the Volunteer personally (No. of Units) (Attach the certificate and mention Page No.....)			
3.	<u>Health/ Eye/ Immunisation Camps:</u> a) No. of Camps attended			
4.	<u>Awareness Programmes/ Rallies/ Campaigns attended:</u> a) AIDS Awareness (No. of Programmes)			
	b) Environment Awareness (No. of Programmes)			
	c) Other Awareness Programmes (Please indicate the name of the Awareness Programme and number of programmes attended. (i) No. of Cleanliness Activities organized under Swatchh Bharat Abhiyan -Contribution to <ul style="list-style-type: none"> ▪ UjjwalaYojna ▪ Pradhan MantriJandhanYojana ▪ Pradhan MantriJeevanBimaYojana ▪ Awareness on renewable energy ▪ Work on digital literacy ▪ Work on Cashless India ▪ Other Awareness programmes 			
5.	<u>National/State/District Level Awards:</u> a) National Level Awards (Please indicate the names of the Awards and year) (Attach the certificate and mention Page No.....)			
	b) State Level Awards (Please indicate the names of the Awards and year) (Attach the certificate and mention Page No.....)			
	c) District Level Awards (Please indicate the names of the Awards and year) (Attach the certificate and mention Page No.....)			
6.	POCSO Act, 2012 POCSO Act related programmes			

S. No	Parameter	Factual Position		
		2020-21	2021-22	2022-23
7.	Gender Sensitization			
	Programmes related to Gender Sensitization			
8.	Persons with Disability			
	Programmes related to Persons with Disability			
9.	Plastic free			
	Programme related to Plastic free			
10.	Adult Literacy			
	Programme related to Adult Literacy			
11.	Green Village			
	Programme related to Green Village			
12.	Other Outstanding Achievements of the Volunteer (Please indicate details of each such achievement)			

Note:

- The details mentioned above should tally with those given in the main proposal. In case of major deviation, the proposal will be liable to rejection. *The above information furnished by the applicant is checked and found correct.*
- Since the Award is for the year 2022-23, the volunteers completing their 2 years' volunteership upto the year 2022-23 only are to be considered. The volunteers completing their volunteership prior to 2022-23 cannot be considered for the Award. For the same reason, the achievements of the volunteers shall be considered for the 2-year volunteership period, which would fall within the last 3 years, i.e., 2020-21, 2021-22 and 2022-23. In other words, the NSS volunteers should have been a student, pursuing a regular course, at least for a part of the year for which he/she is being nominated. The NSS volunteer should indicate his/ her personal achievements only, and not the achievements of the entire NSS unit. For instance, he/she should indicate saplings planted/ blood donated by him/ her personally in a programme and not by the entire NSS unit.

Signature of the Volunteer

Signature of the P.O.

Signature of the Principal

Signature of the Programme
Coordinator

Signature of the Vice Chancellor/
Chairman

Signature of the SNO

Signature of the Competent
Authority in the State/ UT