

Devi Ahilya Vishwavidyalaya, Indore

PBAS Proforma for Promotion under CAS

Name of Candidate
Institute/ School of Studies
Application for promotion from:
Assistant Professor (Stage 1 to Stage 2 or Stage 2 to Stage 3), Assistant Professor (Stage 3) to Associate Professor (Stage 4) and Associate Professor (Stage 4) to Professor (Stage 5).
(Please indicate whichever is applicable)
Period of Assessment for promotion: Fromtoto
A. For the candidates whose due date of promotion lies between 1st January 2009 to 17th July 2021:
Please select one of the following options for promotion:
Option (a): The Applicant shall be considered for promotion from one Academic Level/Grade Pay to another as per the CAS under University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.
OR
Option (b): The Applicant shall be considered for the promotion from one Academic Level/Grade Pay to another as per the CAS provided under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and its amendments with relaxation in the requirements of Academic Performance Indicators (API) based Performance Based Appraisal System (PBAS).
Selected Option:
If your selected option is (a), then apply on Form-I. If your selected option is (b), then apply on Form-II.

B. For other candidates:

Due Date of Promotion Lies	Applicable Application Form
From 18 th July 2021 onwards	Form-I

FORM - I

Devi Ahilya Vishwavidyalaya, Indore

PBAS Performa for Promotion under CAS

(As per UGC Regulations 2018 for Applicants having Promotion due date lying between 1st January 2009 to 17th July 2021 and opted Option "A" (applying with provisions of UGC Regulations 2018, para 6.3) OR having due date on and after 18th July 2021)

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

2.	Father's Name:
	Mother's Name:
	Spouse Name (if applicable):
3.	Institute/ School of Studies:
4.	Current Designation & Grade Pay:
5.	Date of last Promotion:
6.	Which position and grade pay are you an applicant under CAS?
7.	Date of eligibility for promotion:
8.	Date and Place of Birth:
9.	Sex (Gender):
10.	Marital Status:
11.	Nationality:
12.	Indicate whether belongs to SC/ST/OBC category:
13.	Address for correspondence:
14.	Permanent Address:
	Telephone No:
	Email:

1. Name (in Block Letters):

Degrees			Subject of PG/ Title of Research	Percentage of Marks Obtained/ Division/ Grade	Year of Passing PG/ Date of Award of Research Degree	University
M.Phil./M.E./ M.Tech./ M.Pharm. /LL.M.						
Ph.D.						
D.Sc./D.Lit.						
6. Chronological Designation	Name of	the appoint		Salary	Reason of	n
	Employer	Joining	Leaving	with Grade	Leaving	

17. Posts held after appointment at this institution:

Designa	ation	Department	Date of actual	Grade	
			From	То	

18. Period of Teaching Experience:	(In Years)	
19. Research Experience:	(In Years)	

- 20. Field of Specialization under the subject/ Discipline:
- 21. *Orientation/Refresher & Other Equivalent Courses* (Identified in UGC Regulations, 2018 for CAS Promotion) Successfully Completed in the Current Assessment Period:

Name of course	Place	Duration	Organizing Institute

#Please refer 'Annexure-I Part- A' for courses

*Note: Summer/Winter School is equivalent to one Orientation Programme/Refresher Course for Career **Advancement Purposes**

[#] Not Mandatory upto 31st December 2018; as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018 point 6.3 (VIII).

I.	
II.	•••••
III.	
	Declaration
-	the information provided is correct as per records available with the University and / or nclosed along with this filled in proforma.
documents	ncrosed along with this fined in proforma.
	Name and Signature
Place:	
Date:	
	Forwarded by
	Director of Institute / Head of the School of Studies

22. Any other relevant information

PART-B: ASSESSMENT

(Applicants are required to refer the relevant provisions of UGC Regulations, 2018 relating to Assessment Criteria and Methodology)

For Activity 1 and 2, Year Wise Information Required Separately

I. Activity–1: Teaching/Attendance (Please refer 'Annexure–I Part B' to fill the Grading)

S. No.	Course/ Paper	Level (UG/PG)	Mode of Teaching (Theory/ Practical)	Total Classes Assigned	No. of Classes Taught as per Documented Record	Total Classes Taughtx 100 Total Classes Assigned	Grading*
			TOTAL ⇒				

Grading Criteria: 80% & Above – Good; Below 80% but 70% & Above – Satisfactory; Less than 70% – Not Satisfactory Classes taught include sessions on tutorials, labs, virtual classes and other teaching related activities.

II. Activity-2: Involvement in the Students Related Activities/Research Activities

Activity	Details of Work Done	Total No. of Activities Done	Grading
(a) Administrative Responsibilities.			
(b) Examination and Evaluation Duties Assigned by the Department / University			
(c) Student Related Co–curricular, Extension and Field Based Activities			
(d) Organizing Seminars/ Conferences/Workshops, Other Activities			
(e) Involved in Guiding Ph.D./M.Phil./ME/ M.Tech./ M.Pharma/LLM Students			
(f) Research Projects Sponsored by National or International Agencies (Enclose the list consisting title, sanctioned grant, funding agency, status of completion, etc.)			
(g) No. of Research Publications in Peer– Reviewed or UGC Listed of Journals			
	Total		

Grading Criteria: Good – Involved in at least 3 Activities, Satisfactory – 1 to 2 Activities, Not Satisfactory – Not Involved/Undertaken any of the Activities.

Note: Number of activities can be within or across the broad categories of activities. Refer Part B, Activity 2.

III. Activity-3: Academic/Research Activities (Please refer 'Annexure-I Table- 2' to fill the Academic/Research Score)

Note: Information is required cumulatively for the completed assessment period.

1. Research Papers published either in Peer–Reviewed OR in *UGC approved list of journals till 13th June 2019 & in **UGC CARE List from 14th June 2019 onwards.

^{**} As Per UGC Letter No. F. I -1/2018 (Journals/CARE) dated 16th September 2019, point no. (1)

S. No.	Title with Page Nos./ Year of Publication	Name of Journal	ISSN No.	Impact Factor, if any		Whether You are the Main Author	A/R Score
TOTAL ⇒							

- 2. Publications (Other than Research Papers)
- (a) Books/Chapters in Edited Book, Authored/Published

S. No.	Title of the Book/ Chapter in Edited Book (No. of Pages & Year of Publication)	Publisher (National/ International)	ISBN No.	No. of Co– Authors/ Co–Editors	Whether You are the Main Author/ Editor	
					$TOTAL \Rightarrow$	

(b)Translation Works in Indian and Foreign Languages by Qualified Faculties

S. No.	Title of Book/Chapter/ Research Paper (No. of Pages & Year of Publication)	Editor & Publisher	ISSN/ ISBN No.	No. of Co– Translators	Whether Book/ Chapter/ Research Paper	A/R Score
					TOTAL ⇒	

^{*} As per UGC Letter No. F. I -2/2016 (PS/111 Amendment) dated 28th November 2018, point no. (ix)

3	. Creation of I	CT Mediated	Teaching	Learning	Pedagogy	and	Content	and	Development	of Nev	v and
Tı	nnovative Cour	ses and Curri	cula								

(a) Development of Innovative Pedagogy

S. No.	Details of New Pedagogy	Pedagogy Designed for	Assessed and Accredited by	A/R
		Which Class	Which Institute/Organization	Score
			TOTAL ⇒	

(b) Design of New Curricula and Courses

S. No.	Title of New Curricula/ Course	Designed for Which Class	Assessed and Accredited by Which Institute/Organization	A/R Score
			TOTAL ⇒	

(c) MOOCs (Massive Open Online Courses)

S. No.	Name of the MOOCs	_	ment of MOOCs Lesser Credits	No. of Module/ Lecture	Whether Content Writer/Subject Matter Expert for Each Module (at least One Quadrant)	4 Credits	ator for OCs	A/R Score
	<u>L</u>	1			<u> </u>	T	OTAL ⇒	

(d) E-Content

S. No.	Title of the E–Content	Developr E-Cor		Contribution to Development of	Whether Editor of	A/R Score
		Complete Course/ E-Book (4 Quadrants)	Single Module	E-Content Module in Complete Course/Paper/ E-Book (at least	E-Content for Complete Course/ Paper/ E-Book	
				One Quadrant)		
				•	TOTAL ⇒	

4. Research and Consultancy

(a) Research Guidance

Level	Number	Thesis	Degree	Supervisor/	A/R
	Enrolled	Submitted	Awarded	Co-Supervisor	Score
Ph.D.					
*M.Phil./ M.E./M.Tech / M. Pharma/					
LL.M. /PG Dissertation					
				$TOTAL \Rightarrow$	

^{*}For M.Phil. & PG Dissertation Guidance, Teacher should be at least Ph.D. & M.Phil. Degree holder respectively.

(b) Research Projects Completed

S. No.	Title of the Project	Sponsoring Agency	Period	Grant Amount		A/R
				10 Lakhs or More	Less than 10 Lakhs	Score
					TOTAL ⇒	

(c) Research Projects Ongoing

S. No.	Title of the Project	Sponsoring Agency	Period	Grant Amount		A/R
				10 Lakhs or More	Less than 10 Lakhs	Score
					TOTAL ⇒	

(d) Consultancies

S. No.	Type of Consultancy	Agency/Institute to Which Consultancy is Given	Period	Grant Amount (Lakhs)	A/R Score
				TOTAL ⇒	

(a) Pat	tents				
S. No.	Title and Type of Patent	Patenting Agency & Patent Registration Number	International/ National	Period	A/R Score
•				TOTAL ⇒	
	licy Document (Submitted	d to an International Body/O	rganization Like U	JNO/ UNES	CO/ W
	F etc. or Central Governm	ent or State Government)			
IM	_	ent or State Government) Body to Which Submitted	International/ National/State	Period	A/R Score
	F etc. or Central Governm	<u> </u>		Period	1

(c) Awards/Fellowships

S. No.	Name of the Award/ Fellowship	Sponsoring Agency	International/ National	Period	A/R Score
			1	TOTAL ⇒	

 $TOTAL \Rightarrow$

6. Invited Lectures/Resource Person/Paper Presentation in Seminars/Conferences/Full Paper in Conference Proceedings (Paper Presented in Seminars/Conferences and also Published as Full Paper in Conference Proceedings will be Counted Only Once)

S. No.	Title of Conference/ Seminar/Training etc.	Organized by	Whether International (Abroad)/ International (Within Country)/ National/ State/University	A/R Score
			TOTAL ⇒	

Combined Academic/Research Score from Activity 3

Categories	1	2(a)	2(b)	3(a)	3(b)	3 (c)	3 (d)	4 (a)	4(b)	4 (c)	4(d)	5(a)	5(b)	5(c)	6	TOTAL
A/R Score																

Note:

- (a) Research Paper: Two Authors: 70% of total value of publication for each Author.
- **(b)** Research Paper: More than Two Authors: 70% of total value of publication for the First/ Principal/ Corresponding Author and 30% of total value of publication for each of the Joint Authors.
- (c) Joint Projects: Principal Investigator and Co–Investigator would get 50% each.
- (d) Paper presented if part of edited book or proceeding then it can be claimed only once.
- (e) For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co–Supervisor. Supervisor and Co–Supervisor both shall get 7 marks each.
- (f) For the purpose of calculating research score of the teacher, the combined research score from the categories of (5b) Policy Document and (6) Invited Lectures/Resource Person/Paper Presentation shall have an upper capping of 30% of the total research score of the teacher concerned.
- (g) The Research Score shall be from the minimum of three categories out of six categories of Activity-3.
- (h) The Research Score for research papers would be augmented as follows:

Peer-Reviewed or UGC Approved List/ Care List Journals (Impact Factor to be determined as per Thomson Reuters List)

Paper in refereed journals without impact factor
 Paper with impact factor less than 1
 Paper with impact factor between 1 and 2
 Paper with impact factor between 2 and 5
 Paper with impact factor between 5 and 10
 Paper with impact factor between 5 and 10
 Paper with impact factor between 5 and 10
 Paper with impact factor > 10

(i) Sample Scoring

S. No.	Academic/Research Activity	Faculty of Sciences / Engineering / Agriculture / Veterinary / Medical Sciences	Faculty of Languages/ Humanities / Arts / Social Sciences / Library/ Education / Physical Education / Commerce / Management & other related disciplines
1	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals	08 per paper	10 per paper
2	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed without impact factor	8+5=13 points per paper	10+5=15 points per paper
3	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor less than 1	8+10=18 points per paper	10+10=20 points per paper
4	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor between 1 and 2	8+15=23 points per paper	10+15=25 points per paper
5	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor between 2 and 5	8+20=28 points per paper	10+20=30 points per paper
6	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor between 5 and 10	8+25=33 points per paper	10+25=35 points per paper
7	Research Papers in Peer-Reviewed or UGC Approved List/ Care List Journals and Journal is Refereed with impact factor greater than 10	8+30=38 points per paper	10+30=40 points per paper

IV. SUMMARY OF SCORES

S. No.	Activity	Overall Grading/ Academic/Research Score Claimed				Overall Grading/ Academic/Research Score Verified					
I	*Overall Grading on the Basis of Activity–1 and Activity–2 of Part–B	Year	Year	Year	Year	Year	Year	Year	Year	Year	Year
II	Total Academic/Research Score on the Basis of Activity-3 of Part-B							•	•	•	

^{*}Please refer 'Annexure-I Table- 1' to fill the Overall Grading

LIST OF ENCLOSURES

- 1. APPENDIX A:
- 2. APPENDIX B:
- 3. APPENDIX C:

I certify that the information provided in category I, II and III are correct as per records available with the University and / or documents enclosed along with the duly filled PBAS Performa.

Signature of the faculty

Designation:

Place:

Date:

Signature of Director of the Institute / Head of the School

Signature of Scrutiny Committee

Note:

- 1. Candidate should provide documentary evidences for claim of impact factor, index number, ISBN/ISSN number, certificates etc. All the documents must be indexed and numbered.
- 2. All the Pages are to be duly checked and signed by the candidate.

Guidelines to fill Annual Performance Appraisal Report (Part-A & Part-B)

PART - A

Courses Identified in UGC Regulations, 2018 for CAS Promotion

- [1] Orientation Course of 21 days' duration on Teaching Methodology.
- [2] Refresher Courses/Research Methodology Course/Workshops/Methodology Workshop/Syllabus Up—Gradation Workshop/Teaching—Learning—Evaluation/Technology Programs/ Faculty Development Programs of at least two weeks (10 days) duration.
- [3] MOOCs Course in the relevant subject (with e–certification)/ Contribution towards development of e–content in 4–quadrants (at least one quadrant) minimum of 10 modules of a Course/Contribution towards development of at least 10 modules of MOOCs Course/contribution towards conducting of a MOOCs Course during the period of assessment.
- [4] Any two of the followings: Workshops/Syllabus Up-Gradation Workshop/Trainings/Teaching-Learning-Evaluation/Technology Programs/Faculty Development Programs of at least one-week (5 days) duration.

PART - B

Assessment Criteria and Methodology for University Teachers

Activity-1: Teaching/Attendance Grading Criteria:

Teaching: (Number of classes taught/total classes assigned) x100%

• 80% and Above – Good

• Below 80% But 70% & Above – Satisfactory

• Less than 70% – Not Satisfactory

Classes taught include sessions on lectures, tutorials, lab, virtual classes and other teaching related activities.

Activity-2: Involvement in the University/Departmental Students Related Activities/Research Activities Grading Criteria:

Involved in at least 3 Activities – Good
 Involved in 1 to 2 Activities – Satisfactory

• Not involved in any Activity – Not Satisfactory

Number of activities can be within or across the broad categories of activities as follows: -

(a) Administrative Responsibilities

- Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ IQAC Coordinator, BOS Chairperson/ Member, Course Coordinator, Class or Batch I/C, I/C Scholarships,
- ➤ Memberships in University/Department level committees of IQAC/DQAC//NAAC/NAB and member in various Committees like Discipline, Admission, Purchase, Planning Board, Research, Attendance, Time—Table, Ethics, Library, Faculty Association.
- > I/C of Departmental Alumni Association, Staff Club, Student's Activity Centre etc.
- Faculty Involved in Union/Parliamentary/Assembly/Local Body Elections, Returning Officer/ARO/PO etc.
- Faculty Involved in any Other Administrative Work Assigned by the University/Department.

(b) Examination and Evaluation Duties Assigned by the University/Department

- Attending the Examination Paper Evaluation related work.
- ➤ Valuation of University/Departmental Answer Scripts as per Allotment.
- > University/Departmental Exam Superintendence/ Invigilation as per Allotment.

- ➤ Evaluation of Dissertation (Project Viva)/Comprehensive Viva External/Internal Examiner. University/Departmental Practical Exam External/Internal Examiner.
- ➤ University Examination Squad Duties External.
- ➤ Question Paper Setting/Moderation in Department/University/Other Examinations.
- ➤ Competitive Exam Duties Organized by UPSC, MPPSC, PEB etc.

(c) Student Related Co-curricular, Extension and Field Based Activities

- > Student Clubs, Career Counselling, Study Visits, Student Seminars and Other Events, Cultural, Sports, NCC, NSS and Community Services. NSS Program Officer, NCC Officer, etc.
- Faculty Involved in Various Cells/Clubs such as Anti-Ragging, Placement, Training, Guidance and Counselling, Community Education, Women's Units, Nature Club, Science Club, Tourism Club, Literary Club, Entrepreneurship Club, Health Club, Yoga Club, Sports Club, Arts Club, Film/Drama Club and All Other Clubs/Forums for Promoting Co-Curricular Education.
- Faculty accompanying Students for Study Tour/Arts/Sports Events. Managers of University Youth Festival.
- ➤ Editor/Director Departmental Newsletter/Campus Publications, Convener/Editor/Sub-Editor of Departmental Souvenirs.
- Extension and Dissemination Activities Public /Popular lectures/ Talks/ Seminars etc.
- Faculty In Charge of Extension and Outreach Programs.
- ➤ Faculty In Charge of Documentation of Annual Reports, Administrative Reports and Other Such Documents of the Department.
- > Faculty involved in Placement.
- ➤ Organization and Conduction of Popularization Programs/Training Courses in Computer Assisted Teaching/Web-based Learning and E-library Skills to Students.
- Faculty Involved in Preparing Participatory Learning Modules/Interactive Course/Case Studies.
- Faculty Involved in Developing and Imparting Soft Skills/Communication Skills/Personality Development Courses/Psychological Counselling Modules.
- ➤ Faculty Involved in N-LIST/INFLIBNET/Virtual Class/NPTEL/Usage/Preparation of Digital Library with Seminar Papers, Uploading of Seminar Papers/Resource Materials to the Department Website/Scholar Portal, Use of Online Course Management System.
- > E-Content/ MOOCs (Developed in 4 Quadrants) per Module, E-Content/MOOCs (Developed) per Module/Lecture.
- Faculty involved in Student Progression- Letter of References for International Universities, Mentoring Students for admission in Renowned International and National Universities for further studies.
- Faculty Involved in Mentoring Internal and External Industrial/Institute Visits.
- Faculty in Charge of Sports /Library, if Applicable.

(d) Organizing Seminars/Conferences/Workshops, Other department/University related Activities

- > Organizing Seminars/Conferences/Workshops/Training Programs/Industry Academia Meet.
- ➤ Invited Talk/Lectures in Seminars, Conferences, Workshops, Training Programs, Industry Academia Meet Refresher Course, Orientation Course etc.
- Chairing Sessions in Seminars/Conferences/Workshops/Training Programs/Industry Academia Meet /Other Courses.
- ➤ Paper/Poster Presentation or Participation in Seminars/Conferences/Workshops/Training Programs.
- ➤ Membership/Participation/Subject Expert in State/Central Bodies/Committees on Education, Research, Sports and National Development.
- Organizing Programs on E–Governance.
- > Editors/Co-Editors/Associate/Managing Editors/Member-Editorial Board of Research Journals.
- Membership in Renowned Professional Associations (as per Current Membership).

(e) Evidence of Actively Involved in Guiding Ph.D. Students

- Each Ph.D. Produced/Year is to be treated as an Activity.
- ➤ Guiding All Ongoing Ph.D. Scholars is to be treated as a Single Activity.
- Each M.Phil./PG Dissertation is to be treated as an Activity.
- ➤ All UG Project is to be treated as an Activity.

(f) Conducting Minor or Major Research Project Sponsored by National or International Agencies

- Each Ongoing Project (Major/Minor/Consultancy) is to be treated as an Activity.
- Each Submitted Project in a Year is to be treated as an Activity.

(g) At least one single or joint publication in peer-reviewed or UGC list of Journals

- Each Publication is to be treated as an Activity.
- Publication can be in the form of Journals, Books, Patents, and Policy Documents.

Note:

For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation/Short Term Deployment shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation/short term deployment was undertaken with the prior approval of the competent authority following all procedures laid down in the UGC regulations and as per the acts, statutes and ordinances of the parent institution.

<u>Table 1</u> Overall Grading Chart

Activity-1	Activity-2	Overall Grading
Good	Good	Good
	Satisfactory	
Satisfactory	Good	Satisfactory
	Satisfactory	
Not Satisfactory	Good/Satisfactory	Not Satisfactory
Good/Satisfactory	Not Satisfactory	

Table 2

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publications, certificates, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

S. No	Academic/Research Activity	Faculty of Sciences / Engineering / Agriculture / Veterinary / Medical Sciences	Faculty of Languages/ Humanities / Arts / Social Sciences / Library/ Education / Physical Education / Commerce / Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	Publications (other than Research papers)		
	(a) Books authored which are published by:		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper	03	03
	Book	08	08
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/ lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper/ E-book	10	10

4	(a) Research guidance		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./ PG dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects Ongoing:		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5	(a) Patents		
	International	10	10
	National	07	07
	(b) *Policy Document (Submitted to an Organisation like UNO/UNESCO/World Monetary Fund etc. or Central Government or	Bank/ International	
		10	4.0
	International	10	10
	International National	07	10 07
	National	07	07
	National State	07	07
	National State (c) Awards/Fellowship	07 04	07 04
6.	National State (c) Awards/Fellowship International	07 04 07 05 sentation in Seminars/lings (Paper presented ed as full paper in	07 04 07
6.	National State (c) Awards/Fellowship International National *Invited lectures / Resource Person/ paper pre Conferences/full paper in Conference Proceed in Seminars/Conferences and also publish	07 04 07 05 sentation in Seminars/lings (Paper presented ed as full paper in	07 04 07
6.	National State (c) Awards/Fellowship International National *Invited lectures / Resource Person/ paper pre Conferences/full paper in Conference Proceed in Seminars/Conferences and also publish Conference Proceedings will be counted only or	07 04 07 05 sentation in Seminars/ lings (Paper presented ed as full paper in nee)	07 04 07 05
6.	National State (c) Awards/Fellowship International National *Invited lectures / Resource Person/ paper pre Conferences/full paper in Conference Proceed in Seminars/Conferences and also publish Conference Proceedings will be counted only of International (Abroad)	07 04 07 05 sentation in Seminars/ lings (Paper presented ed as full paper in nee) 07	07 04 07 05

FORMAT FOR SUMMARY TO BE FILLED BY THE CANDIDATE (Stage I to II) Name of Candidate Institute / School of Studies 1. Date of joining at Academic Level 10 at Stage 1 a. Whether PhD awarded: If yes date of award: b. Whether M.Phil/M.Tech/L.L.M/ME/M.Pharma If yes date of award: c. Whether without PhD/M.Phil/M.Tech etc. 2. Date of eligibility of promotion to Academic Level 11 Stage 2 3. *Orientation program attended If yes Dates: *Not Mandatory upto 31st December 2018 4. *One Refresher/Workshop/FDP/other Equivalent program as per UGC regulation 2018 attended. If yes Dates: *Not Mandatory upto 31st December 2018 Activity 1 & 2: Whether Overall Good or Satisfactory Grade in three/four/five out of four/five/six years of assessment Activity 3: Whether published one research paper in Peer Reviewed or UGC approved/CARE List Journals in assessment period Name and Signatures of the candidate Remark of Screening-cum-Evaluation Committee: Recommended Not Recommended Date of Eligibility

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FORMAT FOR SUMMARY TO BE FILLED BY THE CANDIDATE (Stage II to III) Name of Candidate Institute / School of Studies 1. Date of joining at Academic Level 11 at Stage 2 2. Date of eligibility of promotion to Academic Level 12 Stage 3 3.*Two Refresher/Workshop/FDP/other Equivalent programs as per UGC regulation 2018 attended. If yes Dates: *Not Mandatory upto 31st December 2018 4. Whether PhD awarded: If yes date of award: Academic Performance Assessment (Period: -----to-----to------Activity 1 & 2: Whether Overall Good or Satisfactory Grade in four out of five years of assessment Activity 3: Whether published three research paper in Peer Reviewed or UGC approved/CARE List Journals in five years of assessment period Name and Signatures of the candidate Remark of Screening-cum-Evaluation Committee: Recommended Not Recommended Date of Eligibility

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FORMAT FOR SUMMARY	TO BE FILLED BY T	HE CANDIDATE (Stag	e III to IV)
Name of Candidate			
Institute / School of Studies			
1. Date of joining Academic Level 12	at Stage 3		
2. Date of eligibility of promotion to A Associate Professor Stage 4	Academic Level 13A		
3. *One Refresher/Workshop/FDP/oth as per UGC regulation 2018 attende *Not Mandatory upto 31st December 20	ed. If yes Dates:		
4. Whether PhD awarded: If yes date of award:			
5. Whether Registered PhD Guide (Yes or No)			
Academic Performance Assessment	(Period:	to)
Activity 1 & 2: Whether Overall Good in two out of three years of assessmen	· · · · · · · · · · · · · · · · · · ·		
Activity 3: Whether published seven r Peer Reviewed or UGC approved/CAI in complete service as Assistant Profe	RE List Journal,		
Activity 3: Whether three out of above published in three years of assessment			
Research Score in Activity 3: (Minimum Research Score of 70, in coas Assistant Professor)	omplete service period		
Name and Signatures of the candidate			
Remark of Scrutiny Committee: Recommended		Not Recommended	
Date of Eligibility			
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FORMAT FOR SUMMARY TO BE FILLED BY	THE CANDIDATE (Stage	e IV to V)
Name of Candidate		
Institute / School of Studies		
1. Date of joining Academic Level 13A at Stage 4		
2. Date of eligibility of promotion to Academic Level 14 Professor Stage 5		
3. Whether PhD awarded: If yes Date of Award:		
4. Whether successfully Guided/Co-Guided at least one PhD Candidate (Yes or No)		
Academic Performance Assessment (Period:	to)
Activity 1 & 2: Whether Overall Good or Satisfactory Grade in two out of three years of assessment		
Activity 3: Whether published ten research paper in Peer Reviewed or UGC approved/CARE List Journal, in complete service period together as Assistant and Associate Professor.		
Activity 3: Whether three out of above ten research papers published in three years of assessment period.		
Research Score in Activity 3: (Minimum Research Score of 110, in complete service period together as Assistant and Associate Professor)		
Name and Signatures of the candidate		
Remark of Scrutiny Committee: Recommended	Not Recommended	
Date of Eligibility		
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