



INFORMATION TECHNOLOGY CENTRE , DAVV, INDORE

CENTRAL LIBRARY BUILDING ,(UTD),KHANDWA ROAD CAMPUS,INDORE } 0731-2761358
ITC/2018/AC

Date 22/10/2018

QUOTATION CALL LETTER

To,

Sealed quotations are invited for Annual maintenance contract of Air Conditioners installed at IT-Centre as per the terms and conditions given below. You are requested to submit your quotations with lowest rate on or before 30/10/2018.

S.No.	Items	Qty.
1.	Annual Maintenance contract for Haier Air Conditioner (2Tone) model – HS-24CNMW5CNE	08 Nos.

Terms & Conditions:

- (1) Preventive maintenance will be done on quarterly basis, during preventive maintenance the person will check the product, clean the product (external & internal both), clean condenser, drip tray.
- (2) The AMC will cover the following parts under the Maintenance contract.
AC :compressor, Fan Motors, Timers, PCB, Air dampers, temperature sensors, Evaporators, Driers, Fan Blade, Control Box, Electrical switches, Transformers (internal), Diodes, Capacitors, Inner tube, Bellows.
- (3) The contract is not transferable to third party.
- (4) Quotation invited from OEM authorized service support centre only.
- (5) No overwriting be done on the rates and units. The rates should be quoted in both figures and words and correction if any must be signed by the vendor (Authorized signatory).
- (6) The AMC rates shall be valid for a period of three years. Initially the contract will be awarded for one year. This will be extended for another two years, subject to satisfactory services.
- (7) All defective components shall be replaced with OEM make components/OEM approved.
- (8) All disputes are subject to Indore jurisdiction.

Head, IT Center