देवी अहिल्या विश्वविद्यालय, इंदौर

विश्वविद्यालय भवन,
इंदौर – 452001

कं./स्था./स्व–मूल्यां./परी./2026/978 दिनांक 24 SEP 2026

प्रति,
निदेशक/विभागाध्यक्ष/प्रभारी
अध्ययनशाला .....
देवी अहिल्या विश्वविद्यालय, इंदौर
इंदौर.

विशयः– नवीन नियुक्ति शिक्षकों के गत दो वर्षो के स्व–मूल्यांकन रिपोर्ट (सेल्फ एप्रेजल रिपोर्ट) प्रस्तुत करने बाबद।

उपरोक्त विषयान्तर्गत लेख्य है कि आपके विभाग/अध्ययनशाला में कार्यरत वर्ष 2023–2024 में नवीन नियुक्त प्राध्यापक/सह प्राध्यापक/सहायक प्राध्यापक के नियुक्ति दिनांक से जून 2026 तक के वर्षवार सेल्फ एप्रेजल रिपोर्ट सील बंद लिफाफे में (गोपनीय) स्थापना विभाग में अनिवार्यतः शीघ्र जमा कराये ताकि आगामी कार्यवाही सम्पादित की जा सके।

नोट :– मूल्यांकन रिपोर्ट पर वर्ष अनिवार्य रूप से अंकित करें।

आदेशानुसार

(प्रज्वल खरे)
कुलसचिव

कं./स्था./स्व–मूल्यां./परी./2026/978 दिनांक 21 SEP 2026

प्रतिलिपि :–

1. कुलगुरू के सचिव की ओर सूचनार्थ।
2. विभागाध्यक्ष, आई.टी. सेंटर, की ओर संलग्न रिपोर्ट अपलोड करने हेतु प्रेषित।

सहा.कुलसचिव

DEVI AHILYA VIHAWAVIDYALAYA, INDORE

APPENDIX-III

PERFORMANCE APPRALSAL REPORT-II*
SELF APPRAISAL

A. **General Information**

a) Name

b) Date of Birth

c) Address (Residential) Ph. No.

d) Designation

e) Department

f) Area of Specialization

g) Date of Appointment

(i) In the Institution

(ii) In the Present Post

h) Honours Conferred

B. **Teaching**

a) Classes Taught

Class	Periods				Steps taken for the teaching of periods missed during absence of leave
	Assigned per Week		Taught in the year		
	**L	T/P	L	T/P	
	(1)		(2)		(3)

I. U.G. (B.A/B.Sc etc. Pass)
(B.A/ B.Sc.etc. Hons)

II. P.G.(M.A/M.Sc. etc)

III. M.Phil.

IV. Any other

b) Regularity and punctuality

c) Details of course teaching plan, synopsis of lectures, and reading lists applied to student.

d) Details of participate in the following:

i. University Evaluation

ii. Internal Evaluation

iii. Paper setting

* (To be Filled at te end of each academic year).
** L = Lecture T = Tutorial P = Practical

iv. Assessment of
Homes assignments
v. Conduct of
Examination
vi. Evaluation
Dissertation etc.

C. **Details of innovations/Contribution in Teaching during the year:**

a) Design of curriculum
b) Teaching methods:
c) Laboratory experiments
d) Evaluation methods;
e) Preparing of resource material including books reading materials, laboratory manuals etc.
f) Remedial Teaching./Student Counseling (Academic)
g) Any other.

D. **Improvement of professional competence**

a) Details regarding refresher courses/oriented attended, participation in summer school, workshops, seminar, symposium etc. including open university course/M.Phil., Ph. D.

E. **Research Contributions:**

a) Number of student (M.Phil./Ph. D.)\

	At the beginning of the year	Registers during The year	Completed during The year
M.Phil.			
Ph.D.			

b) No. of research papers published (pleases enclose list.)
c) Research Projects

	Title of the Project	Name of the funding agency	Duration

d) Details of Seminars, Conferences, and Symposium organized.
e) Patents taken, if any, give a brief description.
f) Membership of professional Bodies.
Editor of journal etc.

F. **Extension Work/Community Service:**

a) Please give a short account of your contribution to:

i. Community work such as values of National Integration, Secularism, Democracy, Socialism, Humanism, Pease, Scientific temper, Flood or drought relief, small family norms etc.

ii. National Literacy Mission.

b) Positions held/leadership role played in organization linked with extensions work and National Services Scheme (NSS), or NCC or any other similar activity.

G. **Participate in corporate life:**

Please give a short account of your contribution to:

a) Collage/University/Institution

b) Co-Curricular Activities

c) Enrichment of Campus life (Hostels, Sports, Games, Cultural activities)

d) Students Welfare and Discipline

e) Membership/Participation in Bodies/Committees on Education and National Development

f) Professional Organizations of Teachers.

H. **Assessment:**

a) Steps taken by you for the evaluation of the course programmer taught.

I. **General Data:**

State brief assessment of yours performance indicating (a) achievements, (b) difficulties faced and (c) suggestions for improvement

Signature of the Teacher

J. ***Verification of factual Data:**

a) General Information

b) Teaching

c) Details of Innovations/Contribution in Teaching, During the year

d) Improvement of Professional Competence

e) Research Contributions

f) Extension Work/Community Service

g) Participation in Corporate Life.

Signature of the Person Authorized*

*By a person to be Principal/Vice-Chancellor.

K. **Observations to be recorded by the Head of the department.**

1. Observations on the factual date supplied by the teacher.
2. Professional competence evinced.
3. Punctuality and regularity.
4. Participation in the departmental work.
5. Relation with colleagues.
6. Relation with Student.
7. Over all assessment of work and conduct (with reasons in brief) Excellent/Very Good/fair Bad/very Bad.

Date.....

Signature of the Head of the Department

L. **Remarks of the Kulapati.**

Date.....

Signature of the Kulapati.