

**DEVI AHILYA VISHWAVIDYALAYA, INDORE (M.P.)
CENTRAL LIBRARY**

**SCHOOL OF LIBRARY AND INFORMATION SCIENCE
Under
(FACULTY OF ENGINEERING SCIENCES)**

BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B. Lib. & I. Sc.)

**PROSPECTUS & SCHEME OF EXAMINATION
w.e.f. - 2018-2019 Onwards**

1. LIBRARIANSHIP AS A CAREER

Libraries are now universally recognized as important social institutions, no community is considered complete without a library. The rapid increase in production of recorded knowledge, have led to the expansion of libraries and the development of their services. A library is an important element of a community; an academic library is an essential part of an educational institution school, college or university; a business and industrial organization. Librarianship is a growing field, which has by now attained the status of a separate discipline in the universe of knowledge. It presents challenges and interesting situations to library personnel. The management of these libraries needs persons with good academic and professional qualification proficiency in one the natural sciences, social science or the humanities is helpful in the professional development of a librarian. Library work needs young professionals with a sense of dedication and a spirit of service. Those intending to enter the library profession should satisfy themselves that they possess the academic qualification and the sense of vocation that would enable them to work successfully as Librarians and Information Officers. Librarianship as a profession provides a variety of employment opportunities. In Fact, it is possible to choose the kind of library to suit one's interest and background. Persons with a superior record high qualification can achieve high position. The School of Library and Information Science, Central Library is organized under the Faculty of Engineering Sciences. It conducts one-year (two semesters) fulltime course leading to the Degree in Bachelor of Library and Information Science.

2. OBJECTIVES:

- To give the student an understanding of the basic principles and fundamental laws of library science.
- To enable the student to understand the functions and purpose of library in changing social and academic environment.
- To train the student in the techniques of librarianship and management of Library.
- To train the students in information knowledge processing, organization and retrieval.
- To provide basic knowledge of computer and its application in LIS activities.

3. DURATION OF THE COURSE:

The Bachelor of Library and Information Science shall comprise of a course of study spread over a period of **two semesters in one year** duration. The candidates will be full time students of the course.

4. ELIGIBILITY:

A candidate seeking admission to the program must have passed a Bachelor's degree examination in any discipline with 45% marks or equivalent grade of Devi Ahilya Vishwavidhalaya, Indore or any other Statutory University/Institute recognized as equivalent thereto by DAVV. The candidate must have attained the age at the time of admission as Prescribed by the university from time to time.

5. ADMISSION PROCEDURE:

The admission to the course shall be given on the basis of qualifying examination merit as decided by the university. (In case candidates are less than available seats direct admission may be given with the permission of Hon'ble Vice Chancellor.)

6. NUMBER OF SEATS:

The total numbers of seats are 30. The Reservation of seats shall be as per M.P. Government and University Rules.

7. Fees Structure:

Name of School: School of Library & Information Science
Name of Course: Bachelor of Library & Information Science

The tentative fee structure for the proposed course is as follows: (As per the University*)

Semester	Academic Fees	Dev. & Maint Fees	Students' Services Fee		Exam. Fees	Total		Caution Money (Refundable)	Alumni Fee
			Boys	Girls		Boys	Girls		
First	5500	2000	3300	3111	2500	13300	13111	4000	
Second	5500	2000	2911	2722	2500	12911	12722		300**

*The fees structure is subject to change by the Executive Council from time to time.

** Separately in Alumni Association Account only once.

8. CURRICULUM:

The details of the subjects to be taught during the one year period in two semesters, curriculum pattern and examination scheme for each semester shall be subject to the approval of the concerned board of studies/faculty/other academic bodies of the university. In addition, the students will be required to undertake and complete assignments, seminars, etc, as prescribed in the course of study. The detailed Academic program and scheme of examination are as follows.

ACADEMIC PROGRAMME

(With no. of lectures and credits per week for UTD as per CBCS)

B.L.I.S. SEMESTER – I

Paper	Nomenclature	No. of Lectures / Practicals per week		No. of Credits	Faculty Name
		Lectures	Practical		
Part – A (Theory Papers)					
Core					
401	Foundation of Library and Information Science	5	-	5	
402	Knowledge: Organisation and Processing (Classification)	2	4	4	
403	Knowledge: Organisation and Processing (Cataloguing)	2	4	4	
Elective Centric (Any One)					
404	Preservation and Conservation of Library Materials	4	-	4	
405	Management of Library and Information Science	4	-	4	
Elective Generic (Inter Departmental)					
406	Excel and Access for Library	3	-	3	
Part – B (Viva-voce)					
407	Comprehensive Viva-voce	-	-	04	

Total Credits 24

B.L.I.S. SEMESTER – II

Paper	Nomenclature	No. of Lectures / Practicals per week		No. of Credits	Faculty Name
		Lectures	Practical		
Part – A (Theory Papers)					
Core					
408	Documentation and Information Systems, Centers and Services	5	-	5	
409	Information Technology (Basic)	4		4	
410	Information Technology (Practice)	-	8	4	
Elective Centric (Any One)					
411	Academic Library and Information System	4	-	4	
412	Project Work	4	-	4	
Elective Generic (Inter Departmental)					
413	Information (Reference) Sources and User Studies	3	-	3	
Part – B (Viva-voce)					
414	Comprehensive Viva-voce	-	-	04	

Total Credits 24

SCHEME OF EXAMINATION

(As per Ordinance 14 CBCS)*

B.L.I.S. SEMESTER – I

Part – A (Theory Papers)		Maximum Marks	
Paper Code	Nomenclature	Class Test	End Sem Exam
Core			
401	Foundation of Library and Information Science	40	60
402	Knowledge: Organisation and Processing (Classification)	40	60
403	Knowledge: Organisation and Processing (Cataloguing)	40	60
Elective Centric (Any One)			
404	Preservation and Conservation of Library Materials	40	60
405	Management of Library and Information Science	40	60
Elective Generic (Inter Departmental)			
406	Excel and Access for Library and Information Centers	40	60
Part – B (Viva-voce)			
407	Comprehensive Viva-voce	--	100
SUB TOTAL		200	400
TOTAL		600	

B.L.I.S. SEMESTER – II

Part – A (Theory Papers)		Maximum Marks	
Paper Code	Nomenclature	Class Test	End Sem Exam
Core			
408	Documentation and Information Systems, Centers and Services	40	60
409	Information Technology (Basic)	40	60
410	Information Technology (Practice)	40	60
Elective Centric (Any One)			
411	Academic Library and Information System	40	60
412	Project Work	40	60
Elective Generic (Inter Departmental)			
413	Information (Reference) Sources and User Studies	40	60
Part – B (Viva-voce)			
414	Comprehensive Viva-voce	--	100
SUB TOTAL		200	400
TOTAL		600	

Semesters	Maximum Marks
Semester – I	600
Semester – II	600
GRAND TOTAL	1200

The grading will be made on 10-point scale as described below:

Letter Grade	Grade Points	Description	Range of Marks (%)
O	10	Outstanding	90-100
A+	9	Excellent	80-89
A	8	Very Good	70-79
B+	7	Good	60 – 69
B	6	Above Average	50 - 59
C	5	Average	40 - 49
P	4	Pass	35 - 39
F	0	Fail	0 - 34
Ab	0	Absent	Absent

9. ELIGIBILITY FOR THE DEGREE:

The candidate shall be eligible for the degree when he/she has under gone the prescribed course of studies for a period of not less than one year (two Semester) in the institution and has passed the requisite examination in all the subjects.

10. REQUIREMENT FOR THE EXAMINATION AND ATTENDANCE:

The candidate will be permitted to appear in the examination if he/she has put in minimum attendance of the lectures on each subject as prescribed under the rules as applicable from time to time and if he/she fulfils all other eligible conditions for appearing in examination.

11. EXAMINATION:

Examination shall be conducted by the university as per the provisions of Ordinance No.14. For matters not covered in this ordinance, General rules of the university examination shall be applicable. In other cases, the Executive Council shall be the competent authority to decide.