

# DEVI AHILYA VISHWAVIDYALAYA, INDORE

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## SCHOOL OF SOCIAL SCIENCES

**PROGRAMME CODE:** SS5F

**PROGRAMME TITLE:** M.B.A. Public Administration & Policy

**OBJECTIVES:** The broad objectives of the M.B.A. Public Administration & Policy programme are as follows:

- To prepare pre- and in-service students for a variety of public sector roles, including leadership, management, and administrative positions in government and non-profit organizations.
- To install in our students public service values and professional ethics.
- To promote a commitment to the improvement of government and social institutions in the ever-changing public landscape.
- To educate the students about generalist public management knowledge and skills.
- To develop the student's ability to integrate theory and practice.

### **ELIGIBILITY:**

- Any Bachelor degree with at least 50% marks in aggregate or an equivalent grade for General / OBC candidates, and 45% marks in aggregate or an equivalent grade for SC/ST and Differently Abled (DA) category candidates from a recognized University / Institute.

**OR**

- Candidates who have appeared in final year degree examination can also apply. Admission will be finalized if the result is declared before August 14 in the admission year and the candidate secures min. % of marks as mentioned above.

**AGE LIMIT:** As per the directives of Government of Madhya Pradesh, there is no upper age limit for admission to various programmes.

### **ADMISSION PROCEDURE:**

The admissions will be done as per merit in the entrance test conducted by the University.

**SEATS:** 50 (reservation as per state Govt. rules).

**DURATION:** Four Semesters (Two Years).

## DEVI AHILYA VISHWAVIDYALAYA, INDORE

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### **FEE STRUCTURE (2020-22):**

Semester	Academic Fee	Development & Maintenance Fee	Students' Services Fee		Examination Fee	Total (Rs.)	
			Boys	Girls		Boys	Girls
First	7000	2500	3300	3111	2500	15300	15111
Second	7000	2500	2911	2722	2500	14911	14722
Third	7000	2500	3300	3111	2500	15300	15111
Fourth	7000	2500	2911	2722	2500	14911	14722

- Caution money (Refundable) of Rs. 4000/- will be charged additionally in the first semester.
- Alumni Fee of Rs. 500/- will be charged extra in the first semester.
- If a student repeats a paper(s) in a semester, an additional fee of Rs.500/- per paper shall be payable.
- For NRI/ FN/ PIO Candidates, a fee of US\$ 3500 Per Annum shall be payable on yearly basis. They will have to pay a refundable deposit of US\$ 500 once at the time of admission.
- Hostel Fee and Central Library Fee will be extra.

### **PROGRAMME STRUCTURE (2020-22):**

#### **First Semester:**

Code	Title	Credits (L T P)
<b>COURSES</b>		
SS5F- 501	Theories And Principal Of Public Administration	3 (2+1+0)
SS5F- 503	Introduction To Public Policy	3 (2+1+0)
SS5F- 505	Elements Of Financial Administration	3 (2+1+0)
SS5F- 507	Management And Human Resource Management	3 (2+1+0)
SS5F- 509	Constitution In India ( Elective)	2 (1+1+0)
SS5F- 511	Social Communication & Personality Development	2 (1+1+0)
SS5F- 513	Computer Applications	4 (2+1+1)
SS5F- 515	Field Work Practicum	3 (0+0+3)
SS5F-551	Comprehensive Viva Voce	4

#### **Second Semester:**

Code	Title	Credits (L T P)
<b>COURSES</b>		
SS5F- 502	Public Administration In India	3 (2+1+0)
SS5F- 504	Public Policy Concepts And Models	3 (2+1+0)
SS5F- 506	Research Methodology	3 (2+1+0)
SS5F- 508	Public Personnel Administration	3 (2+1+0)
SS5F- 510	Introduction To Governance	2 (1+1+0)
SS5F- 512	State administration with special Reference to Madhya	2 (1+1+0)

## DEVI AHILYA VISHWAVIDYALAYA, INDORE

	Pradesh	
SS5F- 514	Industry Academia Interface	4 (0+0+4)
SS5F- 552	Comprehensive Viva Voce	4

### Third Semester:

Code	Title	Credits (L T P)
<b>CORE COURSES</b>		
SS5F- 601	Administrative Theory -2	3 (2+1+0)
SS5F- 603	Development Administration	3 (2+1+0)
SS5F- 605	Law, Ethics And Governance	3 (2+1+0)
SS5F- 607	Public Policy And Analysis	3 (2+1+0)
SS5F- 609	Civil Service In India	2 (1+1+0)
SS5F- 611	Local Government In India /Urban/Rural	2 (1+1+0)
SS5F- 613	Field Work Practicum	4(0+0+4)
SS5F-651	Comprehensive Viva Voce	4

### Fourth Semester:

Code	Title	Credits (L T P)
SS5F- 602	Comparative Public Administration	3 (2+1+0)
SS5F- 604	Social Welfare Administration	3 (2+1+0)
SS5F- 606	Globalization In Public Policy	3 (2+1+0)
SS5F- 608	Social Policy, State, Market And Society	3 (2+1+0)
SS5F- 610	Public Policy Case Studies/Project	2 (1+1+0)
SS5F- 612	E-Governance	2 (1+1+0)
SS5F- 614	Field Work Practicum	4(0+0+4)
SS5F-652	Comprehensive Viva Voce	4

Note: The above programme structure can be modified as per requirement from time to time in accordance with University Ordinance No. 14.

### PROGRAMME OUTCOMES:

- Demonstrate broad understanding of public affairs, policy development, policy analysis, economic analysis, management skills, and organization theory and their applications to public service.
- Conduct a purposeful inquiry exploring the problem/issue a client is experiencing.
- Apply critical thinking and appropriate technology for public policy analysis.
- Work with and for others in ways that translate community needs into policy solutions and public service action to promote a just and humane world.
- Communicate effectively for different audiences and purposes.

### PROGRAMME SPECIFIC OUTCOMES:

## DEVI AHILYA VISHWAVIDYALAYA, INDORE

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- Demonstrate the ability to apply their knowledge of politics by using the major analytic and theoretical frameworks in several subfields of political science.
- This will include gaining an understanding of the nation's political institutions, political culture, and political ideologies, as well as how public policy is decided upon and implemented.
- This will include an understanding of how knowledge about politics and government is generated by political scientists working within their discipline.