



DEVI AHILYA VISHWAVIDYALAYA, INDORE

UNIVERSITY HOUSE,
R.N.T.MARG,
INDORE-452001

No. Univ. Exam/2017/

Dated: 23.10.2017

Notification

Schedule for student registration and enrollment form submission through MP Online portal for All Affiliated Colleges

All UG/ PG courses - Semester I

Given below are the important dates for the timely completion of various activities related to student registration and enrollment submission through MP Online portal for all the affiliated colleges. Kindly put it on your Notice Boards for wider circulation:

S. No.	Activity	Completion Date
1	Enrollment/Registration Process- a) Colleges / Courses Registration, b) Student Admission & Enrollment/ c) Approval by College with doc verification, (College should approve enrollment form of those students who have admitted through centralized admission process conducted by M.P. Govt. only	Start date October 25 th 2017 to November 10 th , 2017 (after this date enrollment form will be submitted through late fees of Rs. 100/-)
2	Form and document submission to the University: a. Print out of all the enrollment form with related document to be submitted in the University	November 13 th , 2017
3	Verification and approval by University: a. Verification and online approval by the University	November 15 th , 2017
4	Enrollment Generation: a. Enrollment generated by MP Online	November 17 th , 2017

Important instructions:

1. All the students must enter their Higher Education application ID and Date of Birth to open the Enrollment / Registration form.
- a. 2. All Ex-students of first semester & P.G. first semester students must submit registration form online through old enrollment number.
3. MP Online will be complete the process into two parts – a) **Enrollment Process** - All the above activities (i.e. college registration, student enrollment, college enroll approval, enroll no. generation) b) **Examination form submission schedule** will be declared separately.

P.T.O.

4. The college authorities must approve the admission forms only after thorough checking of all the student details LIKE NAME, COURSE, BRANCH, ADDRESS, MALE/FEMALE AND DATE OF BIRTH DETAILS.
5. The students failed earlier will have their old enrollment numbers only. Please fill in the old enrollment number of failed/ATKT students before approving the registration/admission form.

The students for any query should first contact their peer students. If the problem is not solved, then the student may contact his/her college Principal/ representative. The college principal/ representative may further contact to help numbers given on the University web site. We will prefer the colleges only to talk to DAVV/ MP Online officials rather than sending students to RNT.

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Exam. Controller

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1. The Editor _____ Indore with request for publication of these as news in their widely circulated newspaper.
2. Principal / Director affiliated colleges.
3. Dean, Student Welfare, DAVV, Indore
4. All officers / Section In charges, DAVV
5. Secretary to Hon'ble Vice chancellor, DAVV
6. Secretary to Registrar, DAVV
7. Examination / Confidential Section, DAVV
8. Enquiry office for information, DAVV



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