



देवी अहिल्या विश्वविद्यालय, इन्दौर

क.स्थापना/तीन/ CAS/ (1)/2018/1436
कुलसचिव,
देवी अहिल्या विश्वविद्यालय,
इन्दौर
प्रति,

विश्वविद्यालय भवन,
इन्दौर.452 001
दिनांक 23 AUG 2018

समस्त विभागाध्यक्ष/निदेशक, (नियमित पाठ्यक्रम)
विश्वविद्यालयीन अध्ययनशाला,
देवी अहिल्या विश्वविद्यालय,
इन्दौर.

विषय:- कॅरियर एडवॉन्समेंट योजना के अन्तर्गत यू.जी.सी. रेग्युलेशन (4th Amendment Regulation 2016) के प्रावधानानुसार पदोन्नति हेतु पात्र शिक्षकों के आवेदनपत्र आमंत्रित करने विषयक ।

महोदय,

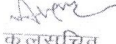
उपर्युक्त विषयान्तर्गत सूचित किया जाता है कि समन्वय समिति की 94वीं बैठक दिनांक 10.05.2018 में अध्यादेश 4 में संशोधन को मान्य किया जाकर कार्य-परिषद् की बैठक दिनांक 25.06.2018 में अंगीकृत किया गया है।

2/ कार्य-परिषद् की बैठक दिनांक 19.07.2018 में लिये गये निर्णयानुसार यू.जी.सी. रेग्युलेशन (4th Amendment Regulation 2016) के अन्तर्गत आपके विभाग में नियमित पदों पर कार्यरत शिक्षक जो कि कॅरियर एडवॉन्समेंट योजना के अन्तर्गत पदोन्नति की पात्रता रखते हैं वे अपने आवेदन विभागाध्यक्ष के माध्यम से आवश्यक रूप से दिनांक 20.09.2018 तक समस्त दस्तावेजों सहित (5 प्रतियों में) स्थापना विभाग में प्रस्तुत करें।

2/ जिन शिक्षकों द्वारा कार्यालयीन सूचना दिनांक 04.08.2016 के अन्तर्गत पूर्व में पदोन्नति हेतु आवेदन पत्र प्रस्तुत किये हैं तथा जिनकी पदोन्नति दिनांक 11 जुलाई 2016 के पश्चात् है, वे नवीन प्रोफार्मा के अनुसार पुनः आवेदन प्रस्तुत करेंगे।

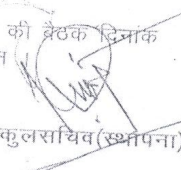
3/ ऐसे शिक्षक जिनकी पदोन्नति की पात्रता नोटिफिकेशन जारी होने के तीन माह बाद आ रही हो, वे भी आवेदन कर सकते हैं।

4/ कॅरियर एडवॉन्समेंट योजना के अन्तर्गत पदोन्नति हेतु आवेदन किये जाने हेतु नवीन प्रोफार्मा देवी अहिल्या विश्वविद्यालय, इन्दौर की वेब साइट www.dauniv.ac.in पर उपलब्ध है।
कुलपतिजी के आदेशानुसार,


कुलसचिव,
दिनांक 23 AUG 2018

पु.क.स्थापना/तीन/ CAS/ (1)/2018/1436
प्रतिलिपि:-

1. कुलपतिजी के सचिव, दे.अ.वि.वि.इन्दौर
2. कुलसचिव के निज सहायक दे.अ.वि.वि.इन्दौर
3. उपकुलसचिव प्रशासन (कार्यपरिषद् सेल)की ओर कार्य परिषद् की बैठक दिनांक 19.07.2018 में लिये गये निर्णय के परिप्रेक्ष्य में पालन प्रतिवेदन की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रहित ।


उपकुलसचिव(स्थापना)

FORMAT - III
Devi AhilyaVishwavidyalaya, Indore
PBAS Performa for Promotion under CAS
(As per UGC Regulation 2016 4th Amendment)

Department/ School-----

Application for promotion from:

(Assistant professor (Stage 1 to stage 2 or stage 2 to stage 3), Assistant professor (stage 3) to Associate professor (Stage 4), Associate professor (Stage 4 to professor/ equivalent cadres stage 5) and professor (Stage 5 to stage 6).

(Please indicate whichever is applicable)

Period of Assessment for promotion : From-----to-----
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PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. **Name (in Block Letters):**
2. **Father's Name:**
- Mother's Name:**
3. **Department:**
4. **Current Designation & Grade Pay:**
5. **Date of last Promotion:**
6. **Which position and grade pay are you an applicant under CAS?**
7. **Grade Pay:**
8. **Date of eligibility for promotion:**
9. **Date and Place of Birth :**
10. **Gender :**
11. **Marital Status:**
12. **Nationality:**

13. Indicate whether belongs to SC/ST/OBC category:

14. Address for correspondence:

15. Permanent Address:

Telephone No:

Email:

Aadhar Number

16. Academic Qualifications (Metric till post graduation):

Examinations	Name of the Board/ University	Year of Passing	Percentage of Marks Obtained	Division Class/Grade	Subject
High School/Matric					
Intermediate (10+2)					
Bachelor's Degree					
M.Phil					
Ph.D					
Other Qualification					

17. Appointments held prior to joining this institution

Designation	Employer	Date of joining		Salary with Grade	Reason for Leaving
		joining	Leaving		

18. Post held after appointment at this institution:

Designation	Department	Date of joining		Grade
		From	to	

19. Period of Teaching experience : PG Classes (In Years)

UG Classes (In Years)

20. Research Experience

21. Field of Specialization under the subject/ Discipline:

22. Orientation/ Refresher Course/ Research Methodology/ Faculty development programme etc. attended:

Name of course	Place	Duration	Sponsoring Agency

23. Any other relevant information

I.

II.

III.

Declaration

I certify that the information provided is correct as per records available with the University and / or documents enclosed along with this filled in proforma.

Name and Signature

Place:.....

Date:.....

Forwarded by
Director of School / Head of the Department

PART B : ACADEMIC PERFORMANCE INDICATORS

For Category I and II, the forms have to be **submitted for each year**. For Category III, Only One form for the whole assessment period for CAS Promotion need be submitted.

Period of Assessment:-----to-----

Current Designation-----

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITES

(a) Direct Teaching (Lectures, Tutorials, Practical's, Project Supervision, Field Work) (Give Semester- wise details, where necessary)

S.No	Course Paper	Year	Level	Mode of teaching*	Actual Hours spent per academic year	API Score Claimed	API Score Awarded	Max Score		
								Asst Prof	Associate Prof	Prof
								70	60	60
							Total Score			

* Lecturer (L), Seminar(S), Tutorial (T), Practical (P), Contact Hours (C)

\$:API = Actual hours spent per academic year - 7.5 for assistant professor/ lecturer, and actual hours spent per academic year – 7.75 for associate professor/ professor.

(b) Examination duties assigned and performed (Question Paper Setting, Invigilation, Evaluation of answer book etc)

S.No.	Type of Examination Duties	Duties Assigned	Year	Actual hours spent per academic year	API Score Claimed #	API Score Awarded	Max Score		
							Asst Prof	Associate Prof	Prof
							20	20	10
				Total Score					

API= Actual hours spent per academic year - 10

(c) Innovation Teaching – Learning Methodologies, Updating of subject content, course improvement, Mentoring etc.

S.No.	Short Description	Year	Actual hours spent per academic year	API Score Claimed #	API Score Awarded	Max Score		
						Asst Prof	Associate Prof	Prof
						10	15	20
			Total Score					

API= Actual hours spent per academic year – 10

CATEGORY: II : CO- CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELETED ACTIVITIES

S.No.	Nature of Activity	Average Hrs/ academic year	Year	API Score Claimed#	API Score Awarded
(a)	Co- Curricular activities, cultural, sports, NSS, Extension activities etc				
	Total (Max.: 15)				
(b)	Contribution to corporate life and management of the institution, administrative role as Dean, HOD, chairman, Course coordinator etc.	Average Hrs/ academic year	Year	API Score Claimed#	API Score Awarded
	Total (Max.: 15)				
(c)	Professional Development Activities	Average Hrs/ academic year	Year	API Score Claimed#	API Score Awarded
	Total (Max.: 15)				

API= Actual hours spent per academic year – 10

Signature of Scrutiny Committee

CATEGORY III : RESEARCH AND ACADEMIC CONTRIBUTION

*** Please refer Annexure III of UGC Regulations 2016 (4th Amendment) for filling the API Score under this category.**

III (A) (i) Research Papers Published Papers in Refereed journal as notified by UGC

S.No.	Title with Authors, Vol, Year, Page no.	Name of journal	Whether sole author of co- author	Impact Factor	API Claimed	Annexure no of reprint attached	Verified API score
Total API Score							

III (A) (ii) Research Papers published Papers in other reputed journal as notified by UGC

S.No.	Title with Authors, Vol, Year, Page no.	Name of journal	Whether sole author of co- author	Impact Factor	API Claimed	Annexure no of reprint attached	Verified API score
Total API Score							

III (B) Publications other than journal articles (Book, Chapters published in Books)

Book:

S.No.	Title with Authors	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether sole author of co- author	Annexure no of Cover Page and content of the book attached	Claimed API	Verified API score
Total API Score							

III (C) Research Projects

S.No.	Title/ Subject of Research Project	Name of funding agency	Period.	Grant/ Amount Sanctioned (Rs. Lakh)	API Score	Verified API score
Total API Score						

Signature of Scrutiny Committee

III (D) Research Guidance

S.No.	Number Enrolled	Thesis Submitted	Degree Awarded.	API Score	Verified API score
M.Phil/M Tech/ M Pharm					
Ph.D					
Total API Score					

III (E) Fellowships, Awards and Invited Lecture / Papers in the Conference of Seminars.

(i) Fellowship and Awards

S.No.	Name of Award/ Fellowship	Name of Academic Bodies	Whether International/ National/ State/ Univ.Level/ fellowship	Claimed API	Verified API score
Total API Score					

(ii) Invited Lectures/ Papers Presented in the Conferences

S.No.	Title of the paper presented	Title of Conference/ Seminar etc.	Date(s) of the Event	Organized by	Whether International/ National/ State	Claimed API	Verified API score
Total API Score							

The score under this sub- category III E (ii) Shal be restricted to 20% of the minimum fixed for category I

III (F) Development of E- learning Content/ Process/ Material

S.No.	Name of the subject	Name of the module	Name of the website on which uploaded	Claimed API	Verified API score
Total API Score					

IV. SUMMARY OF API SCORES

Category	Activity	API Score (Year Wise)					Total- Claimed API Score for Assessment Period	Verified API score
		Year	Year	Year	Year	Year		
I	Teaching-learning, evaluation related Activities							
II	Professional Development and Extension activities							
III	Research and Academic Contributions							
II+III	Total of Categories II and III							

I certify that the information provided in category I,II and III are correct as per records available with the University and / or documents enclosed along with the duly filled PBAS Performa.

Signature of HOD/ Director of School/ Institute

Signature of the Faculty
Designation:

Place:

Date:

Note:

1. Candidate should provide documentary evidences for claim of impact factor, index number, ISBN/ISSN number etc. All the documents must be indexed and numbered.
2. Documentary evidences for invited lectures should be provided. Only those invited lecture will be considered which have been delivered in International/ National/ State/ University Level Conferences, Workshop and Seminars.
3. All the Pages are to be duly checked and signed by the candidate.

Signature of Scrutiny Committee

FORMAT - II
FORMAT For SUMMARY TO BE FILLED BY THE CANDIDATE (Stage I to II)

Name of Candidate

School/Department/Institute

1. Date of joining with AGP 6000/- with **Stage 1**

a. Whether PhD awarded :
If yes date of award :

b. Whether M.Phil/M.Tech/L.L.M
If yes date of award :

c. Whether Without PhD/M.Phil/M.Tech etc.

2. Date of eligibility of promotion to **Stage 2**

3. Orientation program attended
If yes Dates:

4. Refresher program attended
If yes Dates:

Academic Performance Index (Assessment period:-----to-----)

Category I (Minimum 80/year) :

Category II (Minimum 50/assessment period) :

Category III : (Minimum 20/ assessment period) :

Category II+ III : (Minimum 90/ assessment period):

Name and Signatures of the candidate

*** Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.**

FORMAT - II
FORMAT For SUMMARY TO BE FILLED BY THE CANDIDATE (Stage II to III)

Name of Candidate

School/Department/Institute

1. Date of joining with AGP 7000/- with **Stage 2**

2. Date of eligibility of promotion to **Stage 3**

3. Refresher program attended
If yes Dates:

Academic Performance Index (Assessment period:-----to-----

Category I (Minimum 80/year) :

Category II (Minimum 50/assessment period) :

Category III : (Minimum 50/ assessment period) :

Category II+ III : (Minimum 120/ assessment period):

Name and Signatures of the Candidate

*** Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.**

FORMAT - II
FORMAT For SUMMARY TO BE FILLED BY THE CANDIDATE (Stage III to IV)

Name of Candidate

School/Department/Institute

1. Date of joining with AGP 8000/- with **Stage 3**

2. Date of eligibility of promotion to **ReaderStage 4**

3. Refresher program attended
If yes Dates:

4. Three publications in last 12 years (yes/no)

Academic Performance Index (Assessment period:-----to-----
-----)

Category I (Minimum 75/year) :

Category II (Minimum 50/assessment period) :

Category III : (Minimum 75/ assessment period):

Category II+ III : (Minimum 150/ assessment period):

Name and Signatures of the Candidate

*** Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.**

FORMAT - II
FORMAT For SUMMARY TO BE FILLED BY THE CANDIDATE (Stage III to IV)

Name of Candidate

School/Department/Institute

1. Date of joining with AGP 9000/- with **Stage 4**

2. Date of eligibility of promotion to **ProfessorStage 5**

3. Whether PhD awarded :

If yes date of award :

4. Five publications in **Stage 3** and **Stage 4** (yes/no)

Academic Performance Index (Assessment period:-----to-----
-----)

Category I (Minimum 70/year) :

Category II (Minimum 50/assessment period) :

Category III : (Minimum 100/ assessment period):

Category II+ III : (Minimum 180/ assessment period):

Name and Signatures of the Candidate

*** Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II + III.**