MSW (Syllabus)

Revised and Approved by the Board of Studies of Social Work
### Revised syllabus of MSW Course (from 2014-15 onwards)

#### DAVV, Indore

#### 1st Semester

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## MSW Course III Semester (From 2015-16 onwards)

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### Group A Human Resource Management
(1) Labour Welfare
(2) Management of Human Resources

### Group B: Medical And Psychiatric Social Work
(1) Psychopathology and Assessment of Psychiatric Disorders
(2) Interventions in Psychiatric Disorders

### Group C Urban and Rural Community Development
(1) Development Management Part-1
(2) Rural Community Development and Panchayati Raj

### Group D Social Welfare Administration
(1) Social Welfare India Part-1
(2) Administration of Social Welfare Part-1

### Group E Women and Child Development
(1) Women’s Welfare and Development Part-1
(2) Child Welfare and Development Part-1
### MSW Course IV Semester (from 2015-16 onwards)

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**Group A**: Human Resource Management  
(1) Labour Legislations  
(2) Management of Industrial Relations  

**Group B**: Medical And Psychiatric Social Work  
(1) Health Welfare Administration  
(2) Medico-Psycho Social Work Intervention.  

**Group C**: Urban and Rural Community Development  
(1) Development Management  
(2) Part-11
MSW Course
1st Semester

Paper: 1 Introduction to Social Welfare

Unit-1 The concept of Social Welfare
Social Welfare: Concept, need and objectives
Philosophy of Social Welfare and Social work
Social welfare in historical perspective
Changing concepts and practices of social welfare in relation to social, economic and industrial development
Changing political philosophy and its impact on social welfare

Unit-11 Social Welfare and related terms

Unit-1V Professional Social work an Introduction
The concept of professional social work-alignment of scientific and humanitarian motives for promoting social welfare
The basic principles and values of professional social work and their relationship to the values of Indian Society
Evolution of professional social work in UK, USA,
Evolution of Professional Social work in India.

Unit-1V Social work as a profession
Nature and characteristics of a profession
The basic values and Principles of professional social work
Professional status of Social work in India
Code of ethics for social workers

Unit-V Methods of Social Work
Primary Methods of Social work
Secondary methods of Social work
Integrated approach of social work
Interface between Professional and voluntary social work

Note: Faculty members may give CCE assignments on contributions of local & National level Contemporary Social Reformers to the students.

Suggested Readings:
Shastri, Rajaram: Samaj Karya (Varanasi: Kalyan Tatha Siksha Sansthan, 1972)

Paper No.2 Fundamentals of Human Growth & Behaviour

Unit I: Mental Health & Psychology

1. Psychology : Definitions and Fields
2. Mental Health : Meaning, Definitions, Characteristics
3. Normal & Abnormal Bhaviour : Meaning, Characteristics
4. Human Development : Heredity and Environment

Unit II: Mental Hygiene

1. Meaning, Definition and scope of Mental Hygiene
2. Characteristics and Importance of Mental Hygiene
3. Aims of Mental Hygiene
4. Principles of Mental Hygiene
5. Programme of Mental Hygiene

Unit III: Developmental Stages

1. Developmental Stages I : Prenatal, Infancy
2. Developmental Stages II : Babyhood, Childhood
4. Developmental Stages III : Middle age, Old age.

Unit IV: Personality Development

1. Psycho-Sexual development theory: Sigmund Freud
2. Psycho-Social development theory: Erick Erickson
3. Defense Mechanism
4. Perspectives of Psychopathology

UNIT V: Social Psychology

1. Nature and scope of social psychology
2. Attitude: nature and measurement of attitude prejudice and discrimination
3. Communication: concept, methods, skills in communication, major obstacles
4. Mass communication, public opinion, propaganda, fashion, social facilitation crowd behavior.

Required Readings:

PAPER 3-INTRODUCTION TO CONTEMPORARY INDIAN SOCIETY

UNIT I: Conceptual & Theoretical Perspectives to Understand Society


4. Culture: Concept of Culture, Traditions, Customs, Values and Norms

UNIT II: Social System and Social Process of Contemporary Society
2. Social Structures: Status & Role.

UNIT III: Polity & Economy of Contemporary Society
1. State: Elements, Role and Functions.
2. Democratic government & process.
3. The nature of economic development, Classification of Developing Countries,

UNIT IV: Social Stratification and Social Change in Contemporary Society
3. Theories of Social Change in India: Sanskritization, Westernization, Modernization, Secularization.

UNIT V: Problems of Contemporary Indian Society
6. Positive and negative impact of Social Media(Internet, Face Book, Social Media, Television, Cinema, Mobile etc.)

Suggested Readings
Ahuja, Ram: Social Problem in India (Rawat Publishers, Jaipur 1997)
Paper: 4 Social Work Research & Statistics Part-1

Unit-I Research: Nature & Concept
Nature and Characteristics of Scientific method and Social Phenomenon
Meaning and definition of Research
Nature scope and importance of research

Unit-II Types and Concepts used in Research
Types of research: Historical, Descriptive, Analytical, Experimental, Interdisciplinary, Participative, action and evaluative research.
Concepts used in research: Variables, Attributes, Universe, Sample, Hypothesis, matching, Measurement, Control

Unit-III Problem Formulation and Hypothesis Testing
Problem formulation: Identifying probable issues for research, selecting specific research issue, formulation of objectives, clarifying the objective.
Concepts and relevance of Hypothesis formulation and testing: Level of Significance, Degree of Freedom, Type 1 Type 2 Error.

Unit-IV Data Collection and Analysis
Methods of tools of data collection: Observation and Interview Schedule, Questionnaire, and secondary methods of data collection.
Sampling design: Probability and non-probability
Data processing and analysis, interpretation and report writing

Unit-V Research Design
Research design: Concept, Meaning and importance of research Design
Types of Research Design:
Experimental Design: After only, Before-After, Ex-post facto experimental Design
Non Experimental Design: Exploratory, Descriptive and Diagnostic

Suggested Readings
Ramchandran P: Issues in Social work research in India (Tata Institute of Social Sciences, New Delhi 1990)
Bajpai, SR: Methods of Social Survey and Research (Kitab Ghar, Kanpur 1999)
Lal Das DK: Practice of Social Research (Rawat Publications, Jaipur 2000)
Young, Pauline :Scientific Social surveys and Research (Prentice Hall of India, New Delhi 1968)
Gupta CB: An Introduction to statistical Methods (Ram Prasad and Sons, Agra 1980)
Paper: 5 Social Work with Groups

Unit 1. Understanding Concepts of Group Work

Concept of Group and its importance in human life cycle, Types of Groups
Concept, and Characteristics of Social Group Work
History and Development of Social Group work in West and in India

Unit 2. Social Group Work as a method of Social Work

1. Theories and Models in Social Group Work
2. Values and Distinctive Principles of Social Group Work
3. Role of Group Worker
4. Social Group Work in Different fields
5. Group Work in Institutional settings
6. Understanding Individual in the Group Process and Group as a Totality

Unit 3. Social Group Work Process and Programmes

1. Steps or Process of Group Formation
2. Stages / Phases in Group Development
3. Factors affecting Group Development and Role of Social Worker in different Stages of Group Development
4. Concept and Importance of Programme in Group Work Practice
5. Programme Planning, Development and Implementation Process

Unit 4. Skills, Techniques, Recording and Evaluation in Social Group Work

1. Skills of Group Worker- For Group Development, Programme Planning, and Programme Implementation
2. Recording in Group Work: Principles and Types of Recording, Techniques of Recording- Observation, Sociogram.
3. Evaluation in Group Work- Importance of Continuous evaluation in Group Work, Types and Methods of Evaluation

Unit 5 Group Process and Dynamics

1. Social processes in group work
2. Leadership and its development in group work process
3. Communication in Group
4. Group Dynamics:- Group Bond, Group Conflict, Confrontation, Apathy and Group Control

Suggested Readings

Bhatt R.M. (1960) Records of Social Group Work Practice in India, Baroda University: Baroda University: Baroda University: Baroda University: Baroda University: Baroda University: Baroda University: Baroda University: Baroda University:


Mirza, A(1983) Samak Karya (Hindi) Edit by Dr..Kripal Singh, Sadanand, Nimmi Shrivastava,Navjyoti Scientific publication: Lucknow


**MSW (from 2014-15 onwards)**

**11nd Semester**

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**MSW Course (Semester 11)**

**Paper: 1  Fields of Social Work in India**
Unit-1 Fields of Social Work
Family and child welfare
Welfare of the scheduled castes and scheduled tribes and other backward classes
Medical and Psychiatric social work
Community development-rural and urban
Welfare of the physically and mentally challenged

Unit-11 Fields of Social Work
Welfare of the women, Working with adolescence
Welfare of youth
Welfare of the aged (Gerontology)
School social work
Social work in disaster situation
Social defence
Labour welfare and Personnel Management

Unit-111 Voluntary Action for Social Work in India
Voluntary Action: Voluntary efforts for social Welfare in India
Role and contributions of NGOs in Social welfare
Scope, need and limitations for voluntary welfare programmes in India

Unit-1V Sarvodaya Movement in India
Social Welfare and Sarvodaya Movement in India
Sarvodaya ideology of reconstruction of Society
History of Sarvodaya movement in India-Gandhian and post Gandhian era
Differences and similarities between Gandhian constructive work and professional social work.

Unit-V State Action for Social Welfare in India
Concept of the welfare state and the Indian Constitution (relevant portions)
State Action: Scope, need and limitations of social welfare programmes in India.
Brief account of social welfare programmes and provisions in Five Year Plans

Suggested Readings:
Shastri, Rajaram: Samaj Karya (Varanasi: Kalyan Tatha Siksha Sansthan, 1972)

Paper.2 Health, Behaviour and Behavioural Problems

Unit I: Health & Illness
1. Meaning and Definition of Health
2. Meaning and Definition of Illness
3. Dimensions of Health
4. Determinants of Health
5. Indicators of Health

Unit II: Theories of Human Behaviour

1. Memory
2. Motivation
3. Emotion
4. Intelligence
5. Learning

Unit III: Personality

1. Meaning and Definition of Personality
2. Allport’s Personality Traits: Criteria, Conclusion and Types
3. Determinants of Personality
4. Types of Personality
5. Personality test: Projective techniques, Personality Inventories

Unit IV - Mental Retardation & Intervention

1. Mental Retardation: Causes & Types
2. Psychotherapies: Overview of major therapies
3. Counseling: Definition, Areas
4. Field of Counseling

Unit V - Behavioural Problems

1. Stress: Etiology, Bodily Changes & Coping Strategy
2. Etiological Factors of Mental Illness: Biological, Psychological and Social factors
3. Mental Illness: Neurosis, Psychosis and Personality Development
4. Mental and Behavioural Disorder: ICD -10

References:


**Paper: 3 Social Case Work**


1. Concept, Need and Objectives of Social Case Work
2. Case Work: Historical Development in West and India
4. Social Case Work and other therapeutic methods

**Unit 2 Basics of Social Case Work**

1. Components of Case Work
2. Basic Concepts in Social Work: Ego, Social Role, Stress and Adaptation
3. Causes of interpersonal adjustment problem
4. Professional Self

**Unit 3 Social case work Theory**

1. Principles of Social Case Work Practice
2. Phases of Social case Work: Study, Continuous assessment and analysis, Psycho-Social Diagnosis, Intervention, Follow-up, Termination,
3. Techniques of Intervention
4. Client-casework Relationship

**Unit 4. Essentials of Practice**

1. Interviewing: Concept and Types
2. Specific skills and basic Rules of Interviewing
3. Specific Interviewing problems
4. Recording in Social Case Work: Concept, Purpose and Types
5. Principles of Recording

Unit 5. Case Work Practice in India

1. Scope and practice of Social case work in different Settings
2. Limitations of Social case work practice in India
3. Social Case work: Retrospect and Prospect,

Recommended Readings

2. Banerjee, Gauri Rani (1973) Papers on Social Work- An Indian Perspective, Tata Institute of Social Sciences, Bombay
6. Francis Joseph Turner (2011) Social work treatment: Interlocking Theoretical Approaches,
7. Garret, A (1949) Interviewing: Principles and Methods, New York, family Service Association of America

Paper: 4 Social Work Research and Statistics. Part -II

Unit- I Social Work Research
Social Work Research: Nature, Objectives, scope and Status in India
Social Survey: Types, Social Survey and research, Social Welfare Survey
Cost Effective Analysis
Unit- II Qualitative Research
Qualitative Research: Case Study and Content Analysis
Scales: Attitude measurement scales, sociometry, Projective techniques.

Unit- III Social Statistics
Graphic and diagrammatic presentation
Measures of central tendency: mean, median and mode

Unit- IV Social Statistics
Measures of dispersion: range, quartile deviation.
Measurement of deviation: standard deviation and coefficient of variation

Unit - V Social Statistics
Measures of correlation: Karl-Pearson’s Correlation and Rank Correlation
Test of association: chi-square and test of difference: t-test. Application of SPSS

Suggested Readings
Ramchandran P: Issues in Social work research in India (Tata Institute of Social Sciences, New Delhi 1990)
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Gupta CB: An Introduction to statistical Methods (Ram Prasad and Sons, Agra 1980)

Paper5- HUMAN RIGHTS AND SOCIAL WORK

UNIT I: Human Rights and Duties: Conceptual Perspectives

UNIT II: Human Rights and Social Work
3. Role of Social Worker in Human Right Dimensions.

UNIT III: International Perspective to Human Rights
1. International Concern for Human Rights.


UNIT IV: Mechanism for Protecting Human Rights in India


4. Socio, Economic, Political and Administrative Constrains in Enforcements.

UNIT V: Human Rights Violation & Constitutional Remedies in India


Suggested Readings

- Diwan, Paras and Peeyushi Diwan, Children and Legal Protection (New Delhi: Deep and Deep, 1994), B014941
- Kothari, Smitu and Harsh Sethi, Rethinking Human Rights (1991), B015464
# MSW III Semester (From 2015-16 onwards)

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**Group A Human Resource Management**
1. Labour Welfare
2. Management of Human Resources

**Group B: Medical And Psychiatric Social Work**
1. Psychopathology and Assessment of Psychiatric Disorders
2. Interventions in Psychiatric Disorders

**Group C Urban and Rural Community Development**
1. Development Management Part-1
2. Rural Community Development and Panchayati Raj

**Group D Social Welfare Administration**
1. Social welfare India Part-1
2. Administration of Social Welfare Part-1
Group E Women and Child Development
(1) Women’s Welfare and Development Part-1
(2) Child Welfare and Development Part-1

MSW 3rd Semester

Paper: 1 Social Policy and Social Legislation in India

Unit 1.

Unit 2. Social Policy in India: Processes and Actors
1. Sources of Policy: Indian Constitution- Fundamental Rights and Directive Principles of State Policy,
2. Overview of the basic structure of the Indian Political System- Legislature, Judiciary and executive
4. Judicial Activism

Unit 3 Legal Provisions for Special Groups
1. Rights of the disadvantaged and the Constitution
2. Legal provisions for women
3. Legal provisions for persons with Disability
4. Legal Provisions for Children

Unit 4 Legal Aid, Social Advocacy and Role of Social Worker
1. Legal Aid and Government Initiatives
2. Social Advocacy and Public Interest Litigation
3. Law and Social Activism: Consumer Protection and Right to Information
4. Rights of the Disadvantaged: Impediments and Role of Professional Social Workers in Legal Aid and Legal Assistance

Unit-5 Social Welfare Administration
1. Development and Progress: Economic and Social Dimensions
2. Social Welfare Administration: Concept, Need and Objectives
3. Principles of Social Welfare Administration
4. How to establish an NGO: Rules and Procedures

**Suggested Readings**

**Paper 2 Community Organization**

**Unit-1: Communities in India**
- Concept of Community: its structural and functional aspects
- Rural Community: nature, structure and problems
- Urban Community: nature and problems
- Tribal Community: tribal culture and problems
- Community power structure

**Unit-11: Community Organization**
- Concept and aims of community organization
- Historical development of community organization
- Principles of community organization

**Unit-111: Community Organization Process**
- Steps in community organization process
- Role and skills of community organizer
- Models of community organization.
**Unit- IV: Community Organization and Social Action**
- Concept, types, process and models of Social action.
- Recent trends in social action and social movements.
- Social Action and social change.
- Leadership: types and functions
- Importance of leadership in community organization

**Unit -V: Community Development**
- Community development: concept, philosophy and methods
- Rural community development
- Urban Community development
- Social Audit and Community Development

**Suggested Readings**
- Buughardt, Steve: Organizing for Community Action (Sage Publications-New Delhi -1980)
- Harper land Dunham: Community Organization in Action (Association Press, New Yor k-1963)
- Mehta R Shiv: Rural Development in India (Sage Publications New Delhi- 1985)
- Maheshwari Shivram: Rural Development in India (Sage Publications-New Delhi1985)
- Madan GR: India’s developing Villages (Print House India-Lucknow-1983)
- Clinard Marshal B: Slums and Community Development (The Free Press, New York 1957)
- Siddiqui HY : Working with Communities (Hira Publications, New Delhi -1977)
- Gangrade KD: Working With Communities at Grass roots Level (Radha Publications-New Delhi 2001)
- Green Gray Paul and Anna Haines: Asset Building and Community Development (Sage Publications, New Delhi-2001)
- Yatindra Singh Sisodia (Editor): Functioning of Panchayti Raj System (Rawat Publishers, Jaipur -2005)

**Specialization (Group A) Human Resource Management**

**Paper: 1 (Group A) Labour Welfare**

**Unit- I**
- Industrial Growth in India with special reference to MP
- Impact of Industrialization and urbanization on life of workers
- Productivity concept & important ance
- Productivity and rationalization

**Unit- II**
- Working and living conditions of labour
- Industrial Housing ,industrial Pollution and slums
- Absenteeism and labour turnover and its impact
Unit- III

Wages: Wage theories
Concept of minimum wages, fair wage and living wage
Models of wage payment
Major components of wages and incentives.

Unit- IV

Social security: Concept and its scope in India
Social work in Industry
Agencies of labour welfare
Role of trade union in labour welfare

Unit- V

Concept, scope of labour welfare
Philosophy and theories of Labour welfare
The welfare officer: role, duties and status.
Present trends and practices EAP (Employee Assistant Programme)

Suggested Readings

Mehrotra SN: Labour Problems in India (S Chand and Company Ltd., New Delhi-1981)
Bhagoliwal, TN and Bhagoliwal, Premlata: Shram Artha Shastra Evam AudhoikSambhavana (Sahitya Bhavan, Agra-1981)

Paper: 2 (Group A) Management of Human Resource

Unit- 1: HRM
Concept and approaches to management
Concept and evolution of HRM as a profession
HR Dept.: Structure and functions
Human resource planning.

Unit- 2: Human Resource Functions
Recruitment and selection
Placement and Induction
Compensation and reward
Internal Mobility and attrition.

Unit- 3 HRD
HRD: Conceptual framework
Systems and sub systems
Strategies and Emerging Trends
Performance appraisai and review
Training and development

Unit - 4 Organizational Behaviour
OB : Concept, components and organizational culture and climate.
Monotony and Fatigue
Accidents and Accident proneness

Unit- 5 The Future of HRM
Human Audit and research
Managing change and challenges
Globalization and the future of HRM
Application of Social Work Skills to HRM

Suggested Readings
Dyal Ishwar: Management Training in Organizations (Prentice Hall of India Pvt Ltd., 1984)
Mamoria CB: Bharatiya Shram Samasyaen (Sahitya Bhavan, Agra-1976)
Punekar,SD and Deodhar: Industrial Relations(Himalayan Publishing House, Bombay-1981)
Singh PN: Developing and Managing Human Resource (Suchandra Publications, Bombay-1992)
Subramaniam KN: Labour Management Relations in India (Asia Publishing House, Bombay-1967)

Group B  Medical and Psychiatric Social Work

Paper 1 (Group B) Psychopathology and Assessment of Psychiatric Disorders

Unit I - History and Assessment Methods

1- Historical Development of MPSW and Psychiatry: Major milestones
2- Definition of Medical Social Work and Psychiatric Social Work
3- Psychiatric Examination: Principles of Psychiatric interviewing, Case History Taking and Mental Status Examination
4- Classification of Mental and behavioral disorders: ICD-10 and DSM - IV.
5- Etiology: Bio-Pycho-Social factors in psychiatric disorders.

Unit II – Biology of Behaviour
1- Receptors
2- Effectors
3- Nervous System
4- Central Nervous System
5- Autonomic Nervous System
6- Reflex actions

Unit III - Mental and Behavioral Disorders I

1- Symptomatology: sign and symptoms of major mental disorders.
2- Organic Mental disorder
3- Psychoactive substance use disorder
4- Schizophrenia, Schizotypal and Delusional disorder
5- Neurotic stress related and somatoform disorder
6- Disorder of Adult Personality and Behaviour

Unit IV - Mental and Behavioral Disorders II

1- Pain disorders
2- Child Psychiatry
3- Geriatric Psychiatry
4- Sleep disorders
5- Disorders of Eating
6- Psycho-Sexual disorders

Unit V - Mental & Behavioral Disorders III

1- Mood (Affective) Disorders
2- Dissociative Disorders
3- Adjustment and Impulse Disorders
4- Disorders Related to Women
5- Psychiatric Sequel of Physical Disorders
6- Psychiatric Emergencies

Required Reading:

2. Lok Sabha Secretarine : National Health Policy (New Delhi)
3. Voluntary Health Association of India : State of india’s Health (VHAI, New Delhi, 1991)

Paper-2 (Group B) **Interventions in Psychiatric Disorders**

**Unit I - Social Work Methods and MPSW Intervention**

1- Social Group Work in field of MPSW
2- Social Case Work in Field of MPSW
3- Community Organization and MPSW
4- Social Action in the field of MPSW: Need and Milestones
5- Social Work Researches in the field of MPSW: Need and Major Researches
6- Social Welfare Administration for the field of MPSW

**Unit II- Psychiatric S.W. Intervention**

1- Community Psychiatry : History, Principle, Feature and Programs in Community Mental Health
2- National Mental Health Act - 1987
3- National Mental Health Program of India
4- Role of Psychiatric Social Worker as Family Educator of Mental Illness & Mental Retardation.
5- Epilepsy: Causes, Types and Treatment of Epilepsy, Social impact of Epilepsy.
6- Child Guidance Clinic: Need, Structure, Programs.

**Unit III – Psychometry**

1- Intelligences tests : W A I S, W I S C & Bhatia battery
2- Adjustment test : Hugl bell test
3- Personality test : 16 PF test, draw & person test
4- Psychiatric scales to measure depression, anxiety status
5- Projective tests: TAT, Rorschach Ink blot test.

**Unit IV - Counseling Skills for MPSW**

1- Meaning, Philosophy, definition, & Features of Counseling.
2- Concepts related to counseling : Guidance, Advice, Direction and Instruction
3- Principles, Techniques, Process and Stages of counseling
4- Types of counseling: Family, Marital, Educational, Career and vocational, De-addiction and Industrial Counseling
5- Application of counseling in different setting like correctional institution, Industrial, Family welfare center, child welfare center.
6- Function, Qualities and Skills required for MPSW in Counseling

**Unit V – Psychotherapies**

1- Client Centered Therapy
2- Psychoanalytical Psychotherapy
3- Behaviour Therapy
4. Occupational Therapy, Family Therapy
5. Chemotherapy, Electro Convulsive Therapy
6. Psychodrama, Crises Card, Weightage Grid etc.

Required Reading:

11. Lok Sabha Secretarine : National Health Policy (New Delhi)
12. Voluntary Health Association of India : State of India’s Health (VHAI, New Delhi, 1991)

Group C Urban And Rural Community Development

**Paper 1 (Group C) Development Management - Part-1**

**Unit-1**
Concept of organization and its types.
Organizational vision, mission, values
The Concept and theoretical framework of organizational behavior.
Types of organizational structure

**Unit -11**
Societies Registration Act .
Registration of society: legal and other requirements
Administrative process in a voluntary agency. General Body, Board of governors and various committees.

**Unit-111**
Organizational culture and factors affecting organizational culture
Organizational change, change process, the role and skills of change agent.
Management styles and leadership
Motivation-Importance of motivation and theories of Motivation.
(Maslow theory, Herzburg theory, Achievement motivation theory)

**Unit -1V**
Organizational sustainability: Concept, approach and practices of sustainability at organizational level and programme level.Factors affecting sustainability .
Financial sustainability: Need and importance
Models of fund raising, Financial institutions, Basics of micro finance.

**Unit-V**
Defining conflict and crisis.
Conflict and crisis management
Ways of dealing with conflict and crisis in organizations.
Change in organization, change approaches, change process, the role and skills of change agent.

**Suggested Readings:**
Drucker P: Managing the Non Profit Organizations (Harper Collins, New delhi-1990)
Brody Ralph: Effectively Managing Human Services Organizations (Sage Publications, New delhi-2001)
Pareek Udaid: Motivating for Organizational Roles (Rawat Publications. Jaipur-1993)
Robin P Stephen: Organizational Behavior (Prentice Hall of India. New Delhi-208)
French, Wendell:Organizational Development (Prentice Hall of India, New Delhi-2000)
Singh,Anup and Rajan K Gupta: Designing and Developing Organizations for Tomorrow (Sage Publications, New Delhi-2001)

**Paper:2 (Group C ) Rural Community Development and Panchayati Raj**

**Unit-I**
Community Development: its need, principles and methods
Historical development of community development in India
Early experiments in rural community development in India

**Unit-11**
Origin and philosophy of Panchayati Raj administration in India
Role of Panchayati raj in Rural Development.
Panchayati Raj and 73rd amendments of the constitution
Structure of Panchayati Raj system at the district, block and village levels
Functions of Panchatí Raj system, Gram sabha and social audit.
Problems of Panchayati Raj institutions

**Unit-111**
Structure and functions of community development at District, block and village levels.
Training for Rural Development functionaries in India
Rural community development programes at the block and village level.

**Unit-1V**
Concept, philosophy and Principles of extension education
Extension education and its applicability in community development
Extensions methods used by GOs and NGOs
Unit-V
NGOs and their role in community development
Recent trends in voluntary sector regarding rural development
Empowerment of the weaker sections
Use of social advocacy, pressure groups and public interest litigation in community work.

Suggested Readings
Mehta R Shiv: Rural Development in India (Sage Publications New Delhi- 1985)
Maheshwari Shivram: Rural Development in India (Sage Publications-New Delhi1985)
Madan GR: India’s developing Villages (Print House India-Lucknow-1983)
Clinard Marshal B: Slums and Community Development (The Free Press, New York 1957)
Siddiqui HY : Working with Communities (Hira Publications, New Delhi -1977)
Gangrade KD: Working With Communities at Grass roots Level (Radha Publications-New Delhi 2001)
Green Gray Paul and Anna Haines: Asset Building and Community Development (Sage Publications, New Delhi-2001)
Asha Ramagonda Patil: Community Organization and Development (PHI Learning Private Limited, New Delhi 110001, India -2013)
Yatindra Singh Sisodia (Editor): Functioning of Panchayti Raj System (Rawat Publishers, Jaipur -2005)

Group: D Social Welfare Administration

Paper:1 (Group D) Social Welfare In India (Part-1)

Unit-1
Social Policy:Concept need and content
Social welfare policy in India: Problems and prospects
Contribution of Professional social work to social welfare in India.

Unit-11
Process involved in social policy formulation
Strategies for influencing social welfare policy
India as a welfare state: Social welfare and five year plans

Unit-111
Theories and indices of poverty
Poverty in India: Extent, causes and consequences
Measures to eradicate poverty and social backwardness in India.

Unit-1V
Impediments in social development in India
Planning and social justice in India
Social policy and social development

Unit-V
Problems of scheduled castes, scheduled tribes and backward classes
Constitutional provisions and policies for scheduled castes, scheduled tribes and other backward classes
Programmes for the welfare of scheduled castes, scheduled tribes and other backward classes

Paper: 2 (Group-D) Administration of Social Welfare (Part-1)

Unit-1
Basic concepts: Social administration, social welfare administration and public administration
History of social welfare in India
Social welfare administration in India

Unit-11
Principles of social welfare administration
Social welfare planning in India
Social welfare administration at different levels in India: central, state, district and block

Unit-111
Concept and forms of voluntary action
Importance of voluntary action in social welfare:
Status, financial resources, staffing pattern and problems

Unit-1V
Government and voluntary organization: the relative advantages and respective roles
Central Social Welfare Board: Policies and programmes
Role of international organizations in welfare and development.

Unit-V
Registration of a society and trust
Programme planning and development
Planning process in a social agency

Group E: Women and Child Development

Paper 1 (Group: E) Women’s Welfare and Development (Part-1)

Unit-1
Factors affecting the status of women
Changing situation of women in Indian society: Historical perspective
Role of education in the development of women’s status

Unit-11
Patterns of women’s employment and its relation to women’s status
Social institutions and how they affect the status and role of women.
Democratization and women leadership.

Unit-111
Women’s health status in India
Food and nutritional status of women
Factors affecting the health status of women

**Unit-1V**
Family planning, development of family planning programme in India
Organization and administration of family planning programme in India.
Methods of family planning: Physiological, Medicinal, Surgical, Chemical, IUD, Oral pill and abortion

**Unit-V**
Problems of women with reference to religious communities in India.
Problems of unmarried mothers, destitute and widows
Problems of immoral violence against women: rape, sex delinquency, prostitution, devadasis and commercial exploitation of women.

**Paper: 2 (Group E) Child Welfare and Development. (Part-1)**

**Unit-1**
Development stages: significant facts about development periods of pre-natal development
Characteristics of infancy, factors influencing adjustment to post-natal life
Psychosocial development during babyhood and childhood.

**Unit-11**
Developmental tasks during stages of development
Characteristics of adolescence: Social change and perspective changes in adolescence
Role of social institutions and organizations like family, group, and school in the development of children and preparations for different adult roles.

**Unit-111**
Disabilities of child: physical, mental retardation, visual disability, hearing and speech problems.
Child abuse and neglect: child beggars, orphans destitute
Children of prostitutes and child prostitution in India.

**Unit-1V**
Problems of child labour and legal provisions relating to child labour.
Family change disintegration and consequences: Juvenile delinquency, street children, school dropouts
Strategies of social work intervention dealing with children in critical situations.

**Unit-V**
Rights of the child: Historical evolution and recent trends (world summit and SAARC submit)
Constitutional provisions for the protection and development of children.
National policy for children, major policy measures.
### MSW IV Semester (from 2015-16 onwards)

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<th>Paper No</th>
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<th>Maximum Marks</th>
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**(Group A): Human Resource Management**
- (1) Labour Legislations
- (2) Management of Industrial Relations

**(Group B): Medical And Psychiatric Social Work**
- (1) Health Welfare Administration
- (2) Medico-Psycho Social Work Intervention.

**(Group C): Urban and Rural Community Development**
- (1) Development Management Part-11
- (2) Urban Community Development and Municipal Administration
(Group D): Social Welfare Administration
(1) Social welfare in India Part-11
(2) Administration of Social Welfare Part-11

(Group E): Women and Child Development
(1) Women’s Welfare and Development Part-11
(2) Child Welfare and Development Part-11

Paper :1 Social Development

Unit-1
Concept of social development and indicators of social development
Ideologies and models of social development
Problems of Social envelopment in India
Social development alternatives and social work

Unit-11
Brief account of social development programs and provisions in India’s Five-year plans
Development of social services: Education, health and social welfare.
Alternative models of social development

Unit-111
Development planning and the constitution: Directive Principles of State Policy and development as envisioned by the Constitution of India
Planning commission and planning process
Role of elected bodies in development
Problems of planning in India

Unit-1V
Development administration: concept and fields
Problems and prospects of development administration
Poverty and its socio-economic and political consequences
Welfare economic and social development

Unit-V
Role of international organizations in promoting social development
NGOs and social development
Changing strategies and trends in voluntary development organizations
Social empowerment.
Social Entrepreneurship: Concept and practice

Suggested Readings
Singh,S: Social Development in India (Radha Publishers, New Delhi-1991)
Abdul Kalam and Ranjan YS: India2020 (Viking Penguin India, New Delhi-1998)
Gore MS: Social Aspects of Development(Rawat Publications, New delhi-2001)
Dereze Jean and Amartya Sen: Indian development(Oxford University Press, New Delhi-1999)
Sapru RK: Development Administration (Deep and Deep Publications, New Delhi-1989)
Boase AB: Social Welfare Planning in India (Bangkok, ESCAPE,1970)
Titmus RM: Commitment to welfare (George Allen and Unwin,London-1969)

Or

Paper: 1 COMPUTER APPLICATION IN SOCIAL SCIENCES

Unit-1

Unit-11
MS Windows: Introduction to M.S. Windows; Features of Windows; Various versions of Windows & its use; Working with Windows. Office Packages-Office activates and their software requirements, Word-processing, Spreadsheet, Presentation graphics, Database, introduction and comparison of various office suites like MSOffice, Lotus Office, Star Office, Open Office etc. MS Word Basics: Introduction to MS Office; Introduction to MSWord; Features & area of use.

Unit-111
MS Excel: Introduction and area of use; Working with MS Excel.; concepts of Workbook & Worksheets; Using Wizards; Various Data Types; Using different features with Data, Cell and Texts; Inserting, Removing & Resizing of Columns & Rows; Working with Data & Ranges; Different Views of Worksheets; Column Freezing, Labels, Hiding, Splitting etc.; Using different features with Data and Text; Use of Formulas, Calculations & Functions; Cell Formatting including Borders & Shading; Working with Different Chart Types; Printing of Workbook & Worksheets with various options.

Unit-1V
MS PowerPoint: Introduction & area of use; Working with MS PowerPoint; Creating a New Presentation; Working with Presentation.
WORLD WIDE WEB (WWW) - History, Working, Web Browsers, its functions, URLs, web sites, Domain names, Portals. Concept of Search Engines, Search engines types, searching the Web, Web Servers, TCP/IP and others main protocols used on the Web.E-Mail: Concepts, POP and WEB Based E-mail, merits, address. Basics of Sending & Receiving, E-mail Protocols, Mailing List, Free Email services, e-mail servers and e-mail clients programs.
Unit-V
Introduction to SPSS: Application of SPSS software in social work and Social Science Research. Use of statistical packages. Use of various graphs and diagrams for the presentation of data
Practical: CASS
The candidates offering computer application in social sciences will be required to complete the practical work and assignments given to them. These assignments will be valued internally.

Paper: 2 Training and Development

Unit-1
Need of Training and Development in the social welfare sector
Conditions for learning, problems in learning, learning characteristics role and skills required for a trainer

Unit-11
Training system: Concept and components
Need for systems approach to training

Unit-111
Identification of training needs
Determination of training objectives

Unit-1V
Designing training sessions and learning sessions. Lesson Plan, Course materials, Visual aids. Room lay out and facilities. Delivery skills.
Training techniques and aids

Unit-V
Validation and implementation of training.
Evaluating effectiveness of training, assessment methods

Suggested Readings
Singh PN: Developing and managing Human Resources (Suchandra Publications, Bombay-1992)
Sah AK: Systems approach to Training and Development (Sterling Publications Pvr Ltd, New Delhi- 1991)
Dayal, I: Management training in Organizations (Prentice Hall of India Pvt Ltd, New Delhi-1989)
Ramaswami N: Handbook of Training and Development (TR Publications, Madraa-1992)

Group A: Human Resource Management

Paper: 1 (Group A) Labour Legislations

Unit-1 Introduction
Need and scope of Labour legislation
Labour administration at central and state levels
Important of Labour Legislation in SW

Unit -II Wage Laws
Payment of Wages Act, 1936
Minimum Wages Act, 1948
Payment of Bonus Act, 1965

Unit -III Social Security Legislations
E.S.I. Act, 1948
Workmen's Compensation Act, 1923
Maternity Benefit Act, 1961
Employees Provident and Misc. Act, 1971
Payment of Gratuity Act, 1972

Unit- IV Legislations Regarding Working conditions
The Factories Act, 1948
The Mines Act, 1952
The Plantation Labour Act 1951
Shops and Establishment Acts.

Unit- V Legislation Regarding Industrial Relations
Industrial Employment (Standing Orders) Act 1964
Indian Trade Union Act1926
Industrial Disputes Act, 1947
Industrial Relation Act, 1961

Suggested Readings
Mehrotra SN: Labour Problems in India (S Chand and Company Ltd., New Delhi-1981)
Bhagoliwal, TN and Bhagoliwal, Premlata: Shram Artha Shastra Evam AudhoikSambhavana (Sahitya Bhavan, Agra-1981)

Paper: 2 (Group: A) Managing Industrial Relations
Unit 1. Industrial Relations
Introduction to Industrial Relations- Concept, Evolution, Principles, Key Actors, Nature and Importance of Industrial Relations in Industrial Development of India. Dominant Aspects of Industrial Relations : Industrial Co-operation and Conflict, Industrial Conflict: Nature, Manifestations and Etiology of Industrial Conflicts and Industrial Disputes, Strikes, Lockouts, Closure, Go-Slow and other forms

Unit 2. Mechanism for Preventing and Settling Industrial Disputes
1. **Negotiation:** Meaning, Effective Negotiation, Communication Style, Breaking deadlocks, Strategy and Tactics/ Game Negotiators Play, Closing Successfully, Reviewing,
2. **Collective Bargaining:** Concept, Process, Subject matter, Legal and Psychological aspects of Collective bargaining, its advantages and limitation
3. **Workers Participation and Management:** Meaning, Objectives, need, Various forms and levels, Critical evaluation of WPM/Participative Management Schemes in India
4. **Tripartite Approach in Industrial Relations:** ILO, its structure and functions and role in labour movement and industrial development,
5. **Methods for resolving Industrial disputes:** Conciliation, voluntary arbitration and Adjudication.

### 3. **Trade Unionism**

1. Growth and Development of Trade Unionism in India- Historical Retrospect,
2. Trade Union- Meaning, Types, and functions of Trade Union,
3. Role of Unions in Job Security, Wage Determination, Workers Education, Productivity and Economic Development,
4. Trade Union and its new role in environment protection and Safety Promotions, Trade Union and its interface with market and technology, Social responsibility of Trade unions.

### 4. **IR Functions**

2. Grievance Resolution- Concept of Grievance, Causes/ Sources of Grievances and how to locate them. Need of Grievance Procedure, model grievance procedure- the machinery, Procedure and essence
3. Communication and Counseling: Introduction to Managerial communication, Principles and Characteristics of effective Communication, Obstacles
4. Role of IR Manager in promoting and managing healthy IR, Self Development of Managers as Counsellors, Development of Counselling Skills, Social Work Intervention in Industry.
5. Organizational Behaviour


2. Leadership- Meaning and Characteristics, Types of Leadership, Traits of Effective Leadership, Impact of effective leadership on Organisation.

3. Total Quality Management- Meaning of Quality- Orientation to Customer Satisfaction and Scope of TQM and TQC. Basics and Imperatives of TQM, tangible and intangible benefits of TQM, roads blocks in implementation of TQM Leadership Issues, Total Employee Involvement, 5S Concept

4. Job Satisfaction, Motivation and Morale

Suggested Readings
Dyali Ishwar: Management Training in Organizations (Prentice Hall of India Pvt Ltd., 1984)
Mamoria CB: Bharatiya Shram Samasyaen (Sahitya Bhavan, Agra-1976)
Punekar,SD and Deodhar: Industrial Relations(Himalayan Publishing House, Bombay-1981)
Singh PN: Developing and Managing Human Resource (Suchandra Publications, Bombay-1992)
Subramaniam KN: Labour Management Relations in India (Asia Publishing House, Bombay-1967)

Group:B Medical and Psychiatric Social Work

Paper:1 (Group:B) Health Welfare Administration

Unit I – Health Services in Community

1- Mother and Child Health Services and Immunization Programs in India.
2- Methods of Family Planning, Social, Cultural & Religious factors influencing Acceptance of Family Planning.
3- School Health Programme: Need & Organization of Health Programmes in School.
4- Nutrition and Nutritional Diseases & Preventive Measures
5- CSR Practices and MPSW (case studies)
6- Meaning and Evolution of Social Medicine, Preventive Medicine and Community Medicine.

Unit II - Human Body

1. Structure and functioning of five receptors
2. Heart, Circulation, Diseases and Management
3. Digestion system and stomach diseases
4. Bone and muscles
5. Reproductive system
6. Respiratory system

Unit III – MPSW Intervention in Hospital – I

1- Economic Assistance to Poor Patients through MPSW Intervention
2- MPSW as Patient Welfare Officer
3- Multidisciplinary Approach in Hospital: Meaning, Advantages and Mechanism.
4- MPSW Department in Hospitals: Need, Structure and Administration.
5- Medical Sociology

Unit IV – MPSW intervention in Hospital – II

1- Major Cases, Diagnosis, Treatment and MPSW Intervention in the Departments & units of: Cardiology, Gastroenterology, Pediatric, Dermatology, Ophthalmology, Diabetes.
2- Major Cases, Diagnosis, Treatment and MPSW Intervention in the Departments & units of: Burn, Cancer, I.C.U, O.H.U, I.C.C.U, Obesity, Thalasemic, Blood Bank,
3- MPSW Intervention in Seven types of Disabilities.
4- MPSW Services for : Chronic, Acute, Terminal ill, Palliative care Patients

Unit V – Health welfare

1. Current Budget Allocation for Health welfare: Central Govt.
2. Current Budget Allocation for Health welfare: M.P. Govt.

Suggested Readings:

4. Lok Sabha Secretaraine : National Health Policy(New Delhi)
5. Voluntary Health Association of India : State of india’s Health (VHAI, New Delhi,1991)

Paper 2 (Group: B) Medico-Psycho-Social Work Intervention

Unit I – Health Policy and Program

1- Millennium development goals
2- The People’s Charter on Health
3- Health status of India
4- Health vision 2020
5- Health Indicators

Unit II - Health Administration

1- Health in five year plans, outlay, programs and achievements.
2- National Health Policy in India - 2002
3- Information, Education & Counseling Services

Unit III- Disaster Management

1- Global Warming and MPSW Intervention
2- Common Health Problems Resulting from Disaster, epidemics.
3- National Emergency Preparedness Plan: Disaster Management
4- Natural Disaster Case Studies: Flood (Bombay, Behar), Tsunami (Japan, India), Earthquake (Bhuj-Kach).
5- Man Made Disaster Case Studies: Nuclear Dis. (Hiroshima- Nagasaki, Chernobyl), Industrial Dis. (Bhopal Gas Tragedy), Terrorism attack (9/11, Bombay).

Unit IV - Forensic Medicine

1- The Protection of Human Right Act 1993
2- The Medical Termination of Pregnancy Act 1971 and MTP rules and Regulation 2003
3- The Pre Conception and the Pre Natal Diagnostic techniques Act 1994
4- The Bio Medical Waste (management and handling) Rule 1998
5- PWD Act 1995, RCI Act 1992, National Trust Act
6- The Transplantation of Human Organ Act 1994

Unit V - National & International Health Organization
1- National Organization
   a- Govt. Org - AIH & PH, AIIMS, NIMHANS, IIPS, IRCs
   b- Non Org - VHAI, HKNS, SISS, NSI, Prayas
2- International Organization
   a- Govt. Org.: UN, WHO, UNICEF, WTO, ICO, UNHCR
   b- Regional Org.: Common Wealth Nations, SAARC, ASEAN, DFID, INDIA, USAID, NORAD, CIDA, DANIDA, JICA
   c- Non Govt. Org.: UICC, IUAT, NLR, CARE, Help age, Rotary International, Action Aid, AI Green Peace, Oxfam, Save the Children

Suggested Readings:

2. Pathak, S. H.: Medical Social Work (Delhi School of Social Work)
5. Verma, R.: Psychiatric Social Work in India (Sage Publisher, New Delhi, 1991)
8. Lok Sabha Secretarine: National Health Policy (New Delhi)
9. Voluntary Health Association of India: State of India’s Health (VHAI, New Delhi, 1991)

(Group: C) Urban and Rural Community Development

Paper: 1 (Group C) Development Management Part-11

Unit-1
Manpower planning, recruitment, selection, placement and induction
Performance appraisal and potential appraisal

Unit-11
Training and development
Career development and career planning
Compensation and reward
Organizational development techniques

Unit-111
Communication theories and practices
Components of communication
Factors affecting communication of messages
Communication practices adopted for extension activities

**Unit-IV**
Project planning and logical framework analysis
Goal setting, formulation of objectives, identification of strategies and activities
Monitoring and evaluation of programs.

**Unit-V**
SWOT analysis for development organizations
Strategy development and strategy implementation
Organizational effectiveness through capacity building

**Suggested Readings:**
Drucker P: Managing the Non Profit Organizations (Harper Collins, New Delhi-1990)
Brody Ralph: Effectively Managing Human Services Organizations (Sage Publications, New Delhi-2001)
Pareek Udai: Motivating for Organizational Roles (Rawat Publications, Jaipur-1993)
Robin P Stephen: Organizational Behavior (Prentice Hall of India. New Delhi-208)
French, Wendell : Organizational Development (Prentice Hall of India, New Delhi-2000)
Singh, Anup and Rajan K Gupta: Designing and Developing Organizations for Tomorrow (Sage Publications, New Delhi-2001)

**Paper: 2 (Group: C) Urban Community Development and Municipal Administration**

**Unit-1**
Urbanization and urban problems in India.
Trends in Urbanization and growth of slums
Urban development policies and programs of Government of India

**Unit-11**
Urban Community development: its need, origin and approaches
Delhi Pilot project and other UCD projects in India
UBS programs
Urban development schemes and programs in five-year plans.
The role of District Urban Development Agency (DUDA)
Role of Development Authorities and other bodies (Town and country Planning, Housing Boards, Slum clearance Boards, HUDCO and CIDCO) in Urban Development.

**Unit-111**
Concept and methods of social education.
Agencies implementing social education
Social education components in the programs of National Literacy Mission (NLM)
Social education and community development.

**Unit-IV**
Philosophy and principles of cooperative movement.
Historical development of cooperative movement in India
Role of cooperative movement as a strategy of working with urban and rural poor.
Problems of cooperative movement in India

**Unit-V**
Historical development of municipal administration in India
74th Amendment and the Municipal administration
Types, Structure and Functions of Municipal Administration.
Recent administrative reforms in Municipal administration.
Problems of municipal administration in India

**Suggested Readings:**

Mehta R Shiv: Rural Development in India (Sage Publications New Delhi-1985)
Maheshwari Shivram: Rural Development in India (Sage Publications-New Delhi 1985)
Madan GR: India’s developing Villages (Print House India-Lucknow-1983)
Clinard Marshal B: Slums and Community Development (The Free Press, New York 1957)
Siddiqui HY : Working with Communities (Hira Publications, New Delhi-1977)
Gangrade KD: Working With Communities at Grass roots Level (Radha Publications-New Delhi 2001)
Green Gray Paul and Anna Haines: Asset Building and Community Development (Sage Publications, New Delhi-2001)
Asha Ramagonda Patil: Community Organization and Development (PHI Learning Private Limited, New Delhi 110001, India -2013)
Thudipara Jacob: Urban Community Development(Rawat Publications, Jaipur 2007)
Sahah Ghanshyam: Social Movements and the State (Sage Publications, New Delhi-2000)
Pinto Marina: Metropolitan City Government in India (Sage Publications. New Delhi-2000)
Anand Ram Nigam:Bharatiya Sahakarita Andholan (Sahitya Niketan Prakshan, Kanpur-1966)

**Group:D Social Welfare Administration**

**Paper:1 (Group:D)Social Welfare In India. (Part-11)**

**Unit-1**
Legislative measures for the development of backward classes: Untouchability, abolition of bonded Labour system, and minimum wages for the agriculture Labour
Problems a of small and marginal farmers and landless agriculture laborers
Developmental programmes for the small and marginal farmers

**Unit-11**
Problems of women and children in India
Policies, programmes and services for the welfare of women and children in India
Family welfare programmes and services.

**Unit-11**
Child rights (ILO Convention and SAARC Summit)
Social defence measures in India, programmes and services
Correctional administration in India: problems and prospects

**Unit-1V**
Problems of the disabled groups and aged in India
Policies and legal measures for the disabled groups and aged.
Welfare programmes and services for the disabled group and aged in India.

**Unit-V**
Institutional and non-institutional services for the disabled groups and aged: problems and prospects
Concept of rehabilitation and effectiveness of the present services in rehabilitation
Concept of integration and its implications.

**Paper:2 (Group:D) Administration of Social Welfare (Part-11)**

**Unit 1**
Project formulation an implementation
Budgeting and accounting in social welfare agencies
Resource mobilization

**Unit-11**
Organization: meaning and importance
Nature of organizational behavior.
Organizational structure in social welfare agency.

**Unit-111**
Personnel policies and administration: recruitment, selection, training, promotion etc.
Supervision and staff development
Group work strategies in social welfare agencies.

**Unit-1V**
Concept and importance of management
Manpower planning
Office management procedures

**Unit-V**
Reporting and public relations
Coordination: meaning and importance
Monitoring and evaluation in social welfare agencies

**Group: E Women and Child Welfare**

Unit-1
Atrocities against women: dowry deaths, wife battering, murder, female feticide and infanticide and sati
Gender discriminations: causes and remedies

Unit-11
Nature of family organization: changing role and status of partners and factors affecting functions of family
Approaches to the study of family
Family life cycle and development tasks

Unit-111
Family life education
Marital disharmony and counseling
Changing patterns of marriage and its consequences

Unit-1V
Policies relating to women’s welfare and development
Programmes relating to women’s welfare and (education, health, nutrition, housing, employment etc)
 Constitutional provisions and legislative measures for women welfare.

Unit-V
Intervention of national and international voluntary agencies in areas of women's welfare
Social work intervention for woman’s welfare. Strategies and approaches.
Women’s movement for welfare and empowerment.


Unit-1
International labour organization convention concerning minimum age for admission to employment
Adoption: legislative measures and services
Prevention of child marriage: Legislative and other measures

Unit-11
Maternal and child health services: care for the under fives, malnutrition and immunization
School heath services: Aspects of school health services
Evolution of child welfare programme in pre and post independence

Unit-111
Role of national and International Organizations in promoting child welfare services
Child welfare services: Institutional and non-institutional.

Unit-1V
Five-year plans and developmental services for children
Integrated approach to child development: need and philosophy.
Integrated child development scheme: Philosophy, aims and administration
ICDS: Programme in Urban and Basic Services

Unit-V
ICDS: Programme components
Child Development Programme in Urban Basic Services
Child Guidance Services in India.